Yearly Status Report - 2019-2020

Part A	
Data of the Institution	
1. Name of the Institution	**PANDIT SANT RAM GOVERNMENT COLLEGE**
Name of the head of the Institution	**Sh. Sunil Kumar Mehta**
Designation	**Principal**
Does the Institution function from own campus	**Yes**
Phone no/Alternate Phone no.	**01894263037**
Mobile no.	**9857348415**
Registered Email	**gcbaijnath-hp@nic.in**
Alternate Email	**psrgc.baijnath@gmail.com**
Address	**Pandit Sant Ram Government Degree College Baijnath District Kangra Himachal Pradesh**
City/Town	**Baijnath**
State/UT	**Himachal pradesh**
Pincode	**176125**

2. Institutional Status

Affiliated / Constituent	**Affiliated**
Type of Institution	**Co-education**
Location	**Rural**
Financial Status	**state**
Name of the IQAC co-ordinator/Director	**Dr. Ramesh Chand; Prof. Upendra Sharma**
Phone no/Alternate Phone no.	**01894263037**
Mobile no.	**9418164825**
Registered Email	**gcbaijnath-hp@nic.in**
Alternate Email	**psrgc.baijnath@gmail.com**

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	http://www.gcbaijnath.ac.in/files/60e56b54d5282_aqar_report.pdf

4. Whether Academic Calendar prepared during the year

4. Whether Academic Calendar prepared during the year	**Yes**
if yes,whether it is uploaded in the institutional website: Weblink :	http://www.gcbaijnath.ac.in/calender.html

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity Period From	Period To
2	**B**	**2.2**	**2013**	**08-Jul-2013**	**07-Jul-2018**

6. Date of Establishment of IQAC

01-Jul-2007

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Annual Sports Day	**28-Aug-2019**	**350**

	5	
Yoga Day	21-Jun-2019 1	300
Inter College Women wrestling Championship	19-Sep-2019 2	80
Annual athletic Meet	27-Dec-2019 1	200
[View File](#)		

8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Central Govt. Department	Nill	central Govt.	2019 00	0
State Government	Non Plan Expenditure	State Government	2019 365	30476632
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9. Whether composition of IQAC as per latest NAAC guidelines:	**No**
Upload latest notification of formation of IQAC	**No Files Uploaded !!!**
10. Number of IQAC meetings held during the year :	**4**
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	**Yes**
Upload the minutes of meeting and action taken report	[View File](#)
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	**No**

12. Significant contributions made by IQAC during the current year(maximum five bullets)

Physical verification of Labs Internal Academics audits of the departments Financial audits of accounts Feedback forms were taken from stakeholder and anlysed motivation of departments to organised class seminars,etc.

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality

Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
Physical Verification of Labs	verification and updation of the equipments and infrastucture
Internal Academics audits of departments	Ensure transparency and verification of smooth functioning of the Institution
Feedback	Steps were taken for the redressal of grievances
PTA will be formed	PTA was formed
Motivation	Providing a platform for students to represent their work/ upgrade their skill
[View File](#)	

14. Whether AQAR was placed before statutory body ?	No
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No
16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2020
Date of Submission	03-Mar-2020
17. Does the Institution have Management Information System ?	Yes
If yes, give a brief descripiton and a list of modules currently operational (maximum 500 words)	Management information system through circulars, social media, electronic announcement system, display of notices, college website, use of whatsapp groups, emails, google meet used as information system.

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

PSR Govt College Baijnath affiliated to H.P University of Shimla follow the curriculum given by Himachal Pradesh University Shimla. Curricular aspect of the courses taught at PSR Govt College is governed by H.P University of Shimla ordinance and guidelines. For the effective implementation of the curriculum

along with the broad vision and goals of college are kept in mind. The vision and mission of college are collaborated with the objectives of the society and reflects the commitments of the college towards holistic development of the students and inculcating the social and human values in them through academic, co-curricular and socially meaningful activities. The college vision, mission and objectives are communicated to all stakeholders through college website, college magazine, and admission prospectus. For the newly introduced Choice Based Credit System (CBCS) the admission committee and time table committee decides the GE, SEC, and DSE's to be offered to students. Time table committee also prepare time table to the different departments of the college. Continues reviews of the progress of syllabus completion, performance of the students, association activities are done in the department level. The final Internal Assessment of the students is uploaded and submitted to the university in time. College has two computer labs with internet connectivity throughout the college campus available.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entreprene urship	Skill Development
Nil	Nil	01/12/2020	Nil	Nil	Nil

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
BA	PHYSICAL EDUCATION AND SPORTS	11/06/2019
BA	TRAVEL AND TOURISM MANAGEMENT	11/06/2019
BSc	PHYSICAL SCIENCE (PHYSICS, COMPUTER SCIENCE, MATHEMATICS)	11/06/2019
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BB	Nil	01/12/2020

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	Nil	Nil

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Not Applicable	01/12/2020	Nill
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field

			Projects / Internships
BB	**Not Applicable**		**Nill**

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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	No
Alumni	No
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
In order to ensure constant growth of the college and progress of the students we have put an effective feedback mechanism in place that collects analysis and implements suggestions from the students to make academic, infrastructural and policy improvement in the college. This feedback is analyzed to develop the road map for the academic year ahead and aligns the interests of various stakeholders with the college interests. The college has also made many infrastructural improvements to provide better equipped classrooms to the students and fulfill all necessary requirements. Feedback of stakeholders is sought regularly about infrastructure and learning resources for ensuring their satisfaction. Also the teacher student ratio was again taken up with the higher authorities for better learning and functioning of the institution.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BSc	**Mathematics, Physics, Chemistry, Botany, Zoology, Computer Science**	**400**	**264**	**264**
BCA	**Computer Application**	**40**	**49**	**40**
MA	**English**	**40**	**2**	**2**
BBA	**Business Administration**	**40**	**30**	**30**
BCom	**Commerce**	**120**	**97**	**97**
BA	**With One Major Subject: English, History, Economics,**	**800**	**600**	**321**

	Sociology, Pol Science, Hindi, Geography etc.			
BSc	Bio-technology	30	11	11

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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2019	1884	5	27	Nill	3

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
27	10	5	5	5	2

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2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Mentor mentee system mentors play the role of guide, advisor and counselor to the mentee. They support the mentee in skill development and enhancing abilities of mentee through observation and assessment. Various activities like brainstorming sessions, career guidance, debate presentation based on syllabus. The focus in to render knowledge through innovative methods to simplify the learning process and explore the hidden talent of student. NCC, NSS unit organization various programs like Swachh Bharat and tree plantation , which created awareness about swachhta and environment preservation among the students. NCC, NSS Unit inculcate values like patriotism and various discipline. Counselling cell worked deligently for the overall development of students. Placement and career guidance cell conducted personality development sessions to gram the students for corporate culture and placement drive as it enhance employment opportunities.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
1884	27	1:70

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
32	27	5	Nill	13

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from	Designation	Name of the award, fellowship, received from

2019	Nil	Associate Professor	Nil

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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year- end examination	Date of declaration of results of semester- end/ year- end examination
BTech	NA	2020	27/08/2020	15/10/2020
BBA	NA	2020	21/08/2020	31/10/2020
BCA	NA	2020	05/09/2020	06/11/2020
BCom	NA	2020	27/08/2020	15/10/2020
BA	NA	2020	01/09/2020	15/10/2020
BSc	NA	2020	01/09/2020	15/10/2020
MA	NA	2019	12/10/2020	23/03/2021

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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

PSR Govt College is a constituent college of H.P. University of Shimla and is guided by regulations formulated at University level regarding syllabi, examination and evaluation. Thus, Internal Assessment Scheme is as per University rules. H.P. University Shimla has contains Internal Assessment System in which each paper of 100 marks has a component of 30 marks of Internal Assessment and rest 70 marks are allotted for final examination of that paper. These 30 marks of Internal Assessment are designed and bifurcate in such a way that a continues evaluation of students taken place throughout the year and marks are given for each academic activity performed. 5 marks out of 30 are assigned for attendance, 10 marks for midterm exam, 5 marks for class test and 10 marks for assessments.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

Yes, academic calendar was prepared for 2019-20. The institution is an affiliated college. Examinations are conducted at the end of year by the affiliating University. College informs students about the university notices and circulars related to the examinations from time to time through student notice board, departmental notice boards, college website and also verbally by the faculty members of the department. Self-finance departments conduct internal assessment of students and students are well informed about these internal examinations well in advance by the department. Internal assessment dates are also provided by the college in the proposed academic calendar prepared at the beginning of each academic session, which is uploaded in the college website. examination committee also conducted additional examinations for the students.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
NA	BSc	NIL	223	115	51.5
NA	BBA	NIL	31	21	67.7
NA	BCA	NIL	39	21	53.8
NA	BCom	NIL	119	59	49.5
NA	BA	NIL	352	216	61.3

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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

http://www.gcbaijnath.ac.in/files/Students%20feedback%20percentage%20cut%20of%20120-converted.pdf

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Major Projects	0	Nil	0	0

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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
NIL	NIL	01/12/2020

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
NIL	Nil	NIL	01/12/2020	NIL

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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
NIL	NIL	NIL	NIL	NIL	01/12/2020

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3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards		
State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
Nil	Nill

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
International	Physics	2	4.5
International	MATH	1	5
International	Geography	1	5
International	Sociology	2	5
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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Physics	1
Chemistry	1
Sociology	4
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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
NIL	NIL	NIL	2019	0	NIL	Nill
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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
NIL	NIL	0	2019	Nill	Nill	0
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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	2	3	1	Nill
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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
SAWACHHATA PAKHWARA	NCC	1	60
MEDICAL CAMP ORGANISED ON 2 DECEMBER 2019	NCC	1	60
VIGILANCE AWARNESS WEEK	NCC	1	60
WORLD NO TABACCOO DAY	NCC	1	35
WORLD WATER DAY CELEBRATED	NCC	1	40
STATE LEVEL REPUBLIC PARADE AT SHIMLA	ROVERS AND RANGERS	Nill	5
ROVER AND RANGER PARTICIPATED IN NATIONAL LEVEL YOUTH FOURM CAMP	Rovers Rangers	Nill	8
POSTER MAKING COMPETETION ON DRUB ADDICTION	NSS	1	25
PLANTATION OF TREE	NSS	1	50
SAWACHHATA RALLY	NSS	1	50
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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
Athletics and Boxing	Bronze Medal	Inter College Women Championship	3
wrestling	Gold/Silver Medal	Inter College Women Championship	2
Taekwando	Bronze Medal	Inter college	1
Athletics Meet	Bronze	Inter college	1
No file uploaded.			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
Cleanliness	NSS/NCC/Eco	Swachhta	5	180

Campaign	Club	Abhiyan		
Plastics awareness camp	NSS/NCC/Eco Club	Pollution Control Drive	5	150

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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Nil	0	Nil	0

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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Nil	NIL	NIL	01/12/2020	01/12/2020	0

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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
Nil	01/12/2020	NIL	Nill

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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
0	0

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Class rooms	Existing

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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
SOUL 2.0	Fully	2.0	2019

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	5879	Nill	478	Nill	6357	Nill
Reference Books	619	Nill	Nill	Nill	619	Nill
Digital Database	4	Nill	Nill	Nill	4	Nill
CD & Video	1	Nill	Nill	Nill	1	Nill
Others(specify)	3602	Nill	Nill	Nill	3602	Nill
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 4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
NIL	NIL	NIL	01/12/2020
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4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	53	2	1	0	1	1	2	0	0
Added	13	0	0	0	0	0	0	0	0
Total	66	2	1	0	1	1	2	0	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

2.4 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
College Website	http://www.gcbaijnath.ac.in/

4.4 – Maintenance of Campus Infrastructure

 4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurredon maintenance of physical facilites
0	0	0	0

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The college ensures the optimal allocation and utilization of the funds for maintenance of infrastructure and purchase of new equipment. The purpose for the .... is submitted to the college. The purchase committee of the college receives the proposal, which is further approved by the Principal. The quotation are invited and the equipment in purchased from vender with the lowest quote. The record of the equipment is maintained in the stock register. A number of CCTV cameras has been installed in to monitor the infrastructure. Physical verification of all equipment is done every year. The computer desktop, library, sports are maintaining through the different committees of the college.

http://www.gcbaijnath.ac.in/

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	NIL	0	0
Financial Support from Other Sources			
a) National	Kalpana Chawala/State sponsor schemes	14	40900
b)International	NIL	Nill	0
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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
YOGA/ZIM	02/12/2019	50	NIL
No file uploaded.			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passedin the comp. exam	Number of studentsp placed
2019	NIL	Nill	Nill	Nill	Nill
No file uploaded.					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal

2	2	7

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Nameof organizations visited	Number of students participated	Number of stduents placed	Nameof organizations visited	Number of students participated	Number of stduents placed
Nil	Nill	Nill	NIL	Nill	Nill
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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
2019	Nill	NIL	NIL	NIL	NIL
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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	Nill
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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Sports Day	College Level	320
Yoga Day	College Level	150
Annual Athletics Meet	College Level	200
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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2019	01	National	1	Nill	Nill	Aditi Thakur
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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Members and representatives of student council are involved in various activities of college. Student council is active throughout the session. They act as a bridge between college authorities and students for holistic development of college. They are the part of meetings for various college developmental activities The suggestions are given due value for planning and implementations. The student representatives also meet weekly for 30 minutes to

consider, evaluate, plan and implement student and council activities in college. These council members present annual report of college on annual award and investiture ceremony day. Society staff advisors along with student council office bearers discuss and dialogue all student activities frequently.Alumni

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

5.4.2 – No. of enrolled Alumni:

100

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

0

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The college believed in decentralized governance and management. Teaching and non teaching staff members share the administrative responsibility of college and contribute in smooth working of administrative machinery. Bursar: - Appointed by Principal on approval of governing body of the college. He or she supervises the various financial matters related to college property accounts and their audit. He/ She is also responsible for proper utilization and disbursements of funds in college. Nodal officers are responsible for collaborating with government agencies and civil authorities in behalf of the college. College has different committees such as purchase committee, college development committee, time table committee, library committee etc. for the smooth working of college. Parent Teacher Association for interacting with each other in the interest of students.

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Library, ICT and Physical Infrastructure / Instrumentation	The physical infrastructure caters to diverse need of each courses. Projectors are installed in class rooms to enable use of ICT in class room teaching. Library caters diverse students needs are responds to their suggestions for collection development and improvement are made in service expected to students.
Examination and Evaluation	Examination are scheduled as per prescribed university time table and

	planned well in advance to ensure smooth conduct of exams. The evaluation scheme is communicated to the students in prospectus and through orientation program by all class teachers.
Teaching and Learning	Monitoring Academic Calendar and planning, teachers. Reviewed by Principal in staff meetings, monitoring of lecture and use of various teaching methods, infrastructure support, library collection up gradation, ITC related tools, field visits etc. to give students in additional insight into learning.
Research and Development	Teachers are motivated to participated in conferences, workshops and training programs. Department of Physics, Chemistry and enhancing research culture in the institution.
Admission of Students	Admission procedure was expected with involvement of staff members with identifying students with different academic capabilities and understanding their socio-economic profile. Members of student council have also been contributing in the smooth process of admissions.

6.2.2 – Implementation of e-governace in areas of operations:

E-governace area	Details
Examination	• Online Examination Form. • Dedicated Student Fee Portal for Examination Fee. 19 Pandemic and Lockdown • Facilitating OBE held by the University of Delhi during Covid 19 Pandemic and Lockdown • Organizing Teacher Data Base for Examination Work • Facilitating Online correction of Papers during the Covid 19 Pandemic and Lockdown
Student Admission and Support	Enrolment including Hostel, Admission and Fees. • Dedicated Student Fee Portal for College Fee, Examination Fee etc. • Student Internal Assessment System, which maintains Attendance Data, Class Tests and Internal Assessment component of Final Examination. • Electronic Student Feedback. • Online Grievance and Complaints. • Online Verification of Student Record.
Administration	• Email facility. • Online customized Faculty Letterheads for Letter of Recommendation (LoR). • Electronic dissemination of information. • AISHE

	Data on MHRD Portal. • Online RTI Return Filing. • Live Streaming Infrastructure and Facility through LAN. • Database including Online Registration.
Finance and Accounts	• Accounting Software (Accounts Leader) for all financial data and management of accounting records. • Payroll Software and Staff Management. • Govt. of India Public Finance Management System (PFMS). • Grants from UGC received through PFMS and booking expenditure thereon. • Expenditure, Advance Transfer (EAT) Module. • Online Procurement of Goods and Services through GeM.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2019	NIl	NIL	NIL	Nill

No file uploaded.

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2019	NIL	NIL	01/12/2020	01/12/2020	Nill	Nill

No file uploaded.

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
NIL	Nill	01/12/2020	01/12/2020	0

No file uploaded.

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
Nill	Nill	Nill	Nill

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
GIS	GIS/Gratuaty	Various scholarship schemes for weaker section of students

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Bursar appointed to check the use of students funds. 2 Government Audit Department conducts regular audits of various government funds.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
NIL	0	NIL

No file uploaded.

6.4.3 – Total corpus fund generated

0

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	Directorate of Higher Education	Yes	Principal
Administrative	Yes	AG	Yes	PRINCIPAL

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

We have open day program in which an interaction with parents and teachers with regard to progress of students. Parent teacher meetings are conducted. Financial support taken for developmental activities. Parents also give social and moral support to the institution.

6.5.3 – Development programmes for support staff (at least three)

1. Accounts 2. Admission 3. Examination through computers

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. Clean and Green Campus 2. Awareness drives for scholarships and others 3. Celebration of important Days

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2019	Nill	Nill	Nill	Nill	Nill

No file uploaded.

CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
NIL	01/12/2020	01/12/2020	Nill	Nill

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
1. Green bricks were collected from students handed over to authorities by Chemistry department. 2. Swachta Rally was organized by NCC, NSS and Eco Club. 3. Seven Days special camp was organized by NSS in adopted village. Awareness lecturer were delivered by resource person.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Ramp/Rails	Yes	2
Rest Rooms	Yes	1

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2019	Nill	Nill	01/12/2020	Nill	Nill	Nill	Nill

No file uploaded.

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Nil	01/12/2020	Nil

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
NIL	01/12/2020	01/12/2020	Nil

No file uploaded.

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

College is consistently working to find new ways to reduce pollution and create

a clean and green environment. Class Seminars and workshops are often organized to educate about environment and sustainable development. The college has an active Eco Club for organising such programs and activities. NSS unit organized a cleanliness drive, marking the formation of the historical human chain by the volunteers and various rallies, every year World pollution day is organized on 2 December.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

To boost clean environment, the Eco Club the College initiate several programmes to maintain a green campus. The Eco Club of College has adopted the policy of 'giving back to nature' in pursuing its goal of conserving nature. The Eco Club organised the following consciousnessraising initiatives: ? An environmental awareness programme, was organised. The programme comprised of poster making, essay writing, slogan writing competition, and signature campaign. On the occasion, the college fraternity pledge. Active involvement of the students in various social and personality development programs through NSS NCC, Rovers Rangers etc.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

http://www.gcbaijnath.ac.in/

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Our vision is to facilitate journey of students from information to knowledge and from knowledge to wisdom. In this process the students dose not only understanding of the environment and social sensitivity or enquired to become a responsible citizen. Most of student belong from social background and rural life posses many challenges. The students can contribute and improve their understanding through participating in sports activities, NSS,NCC, rover and ranger and different other groups of college. The College has provided tremendous thrust and priority to its Program of Diversity Inclusion and Integration – an area distinctive to the Vision of the College. The Vision of the College is to educate, enable and empower young women, including foreign women students from different countries that form a significant section of the student community in the College. The College emphasizes the need to mainstream the marginalized and weaker sections of students to ensure justice and equity in society. The Mission is to steer the education it offers not only towards the pragmatic goal of employability, but also to build a life of the mind and sensitize and orient its students to the service of the community. Under its Diversity Inclusion and Integration Program, the College during Covid-19 pandemic in 2019-2020,

Provide the weblink of the institution

http://www.gcbaijnath.ac.in/

8.Future Plans of Actions for Next Academic Year

Wisdom -laden trees often grow in a holistic environment. The environment which provides a proper atmosphere for excellent growth is favorable for all. High quality infrastructure facilitates good instruction and improves student outcomes. We plan the following things for the next academic session:1.To bring in sustainable and continuous learning we intend to focus on career guidance and placement cells.2.with the changing scenario in higher education worldwide and online teaching making its way we at our level plan to provide basic IT skills.

3. Improvement of the existing infrastructure to meet the education related needs of students especially girl students and students from socially deprived backgrounds.4.. Initiatives to be taken to ensure that our education system makes our students job ready and skilled .5. Smart learning tools like smart boards, projectors to be used and procured.6.to encourage the students to adopt environment friendly habits.7. Sports facilities to be improved.8. updating the college library with the latest books and ICT tools.8. separate parking for teachers and students. 9. improvement in college canteen.