Yearly Status Report - 2015-2016

Part A	
Data of the Institution	
1. Name of the Institution	**PANDIT SANT RAM GOVERNMENT DEGREE COLLEGE BAIJNATH**
Name of the head of the Institution	**Dr Ajay Lakhanpal**
Designation	**Principal**
Does the Institution function from own campus	**Yes**
Phone no/Alternate Phone no.	**01894263037**
Mobile no.	**9418086509**
Registered Email	**gcbaijnath-hp@nic.in**
Alternate Email	**gcbaijnathexam@gmail.com**
Address	**Pandit Sant Ram Government College, Baijnath, Distt. Kangra, H.P.**
City/Town	**Baijnath**
State/UT	**Himachal pradesh**
Pincode	**176125**

2. Institutional Status

Affiliated / Constituent	**Affiliated**
Type of Institution	**Co-education**
Location	**Rural**
Financial Status	**state**
Name of the IQAC co-ordinator/Director	**Anupam Dogra**
Phone no/Alternate Phone no.	**01894263037**
Mobile no.	**9418224893**
Registered Email	**gcbaijnath-hp@nic.in**
Alternate Email	**gcbaijnathexam@gmail.com**

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	http://www.gcbaijnath.ac.in/files/naac14.pdf

4. Whether Academic Calendar prepared during the year

4. Whether Academic Calendar prepared during the year	**Yes**
if yes,whether it is uploaded in the institutional website: Weblink :	http://gcbaijnath.ac.in/files/calender15-16.pdf

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	**B**	**2.20**	**2013**	**08-Jul-2013**	**07-Jul-2018**

6. Date of Establishment of IQAC

6. Date of Establishment of IQAC	**01-Jan-2007**

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries

Cleanliness Campaign on second Saturday of Every Month from JULY TO MARCH	11-Jul-2015 08	1892
Cleanliness Campaign for one week in Oct. -Second Week	02-Oct-2015 06	1892
Latest books in the library- (Five Hundred Forty Five)	15-Jul-2015 545	1892
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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Himachal Pradesh University Shimla	NIL	HPU Shimla	2015 1	636646
Central Govt. (RUSA)	RUSA	Centre	2015 1	5000000
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9. Whether composition of IQAC as per latest NAAC guidelines:	No
Upload latest notification of formation of IQAC	**No Files Uploaded !!!**
10. Number of IQAC meetings held during the year :	3
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	Yes
Upload the minutes of meeting and action taken report	[View File](#)
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	Yes
If yes, mention the amount	5000000
Year	2015
12. Significant contributions made by IQAC during the current year(maximum five bullets)	

Celebrated days of National importance by active participation of students to inculcate the feeling of patriotism and oneness.

Cleaned overhead tanks , Labs and college campus.

Made students aware about the various scholarship programmes of Govt. by notices and announcing in class rooms to help weaker students.

Partition in Staff Room, BBA & BCA Dept. and Conference Room with modern Facilities like Podium & Projector.

Basket Ball & Badminton Court for Students and Bought Latest 545 Books on various subjects for college Library.

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
To celebrates days of National importance to inculcate the feeling of patriotism in students	Achieved successfully
Cleaning overhead tanks , Labs and college campus.	Achieved successfully
To make students aware about the various scholarship programmes of Govt. by notices and announcing in class rooms to help weaker students	Achieved successfully, It increased the scholarship students from 223 to 435.
Conference Room with modern facilities	Proposal
Basket Ball & Badminton Court	Achieved successfully
Buy Books on Various Subjects	Achieved successfully
Partition of Staff Room, BBA & BCA Dept.	Proposal
Admission Guidance and Counselling of Students	Successfully achieved
Orientation program for science discipline	Conducted on the very first day of academic session
Tutorial classes for different disciplines	Tutorials were taken
PTA will be formed	PTA was formed
Educational tour will be organised	Educational Tour/ Workshop on Based Management on Thirtieth Oct. Two Thousand Fifteen, The students of Biotechnology visited Deer Park Institute.

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14. Whether AQAR was placed before statutory body ?	**No**
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	**No**
16. Whether institutional data submitted to AISHE:	**Yes**
Year of Submission	**2016**
Date of Submission	**30-Sep-2015**
17. Does the Institution have Management Information System ?	**No**

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

> The CBCS was implemented w.e.f. session 2013-14. The college offers undergraduate courses in humanities, commerce and science stream. The professional courses BCA, BBA, and B.Sc. (Hon.) Medical (Biotechnology) are also being run. All the mentioned programs are run on the choice based credit system to suit the needs of students and to keep pace with the development in higher education worldwide. The CBCS provides choice for students to select from the prescribed courses (core, elective or minor or soft skill courses). The total credit points secured by a student in various courses registered in a semester are calculated on the basis of the number of hours spent in learning. In assessing the performance of the students, the usual approach is to award marks based on the examinations conducted at various stages (seminars, mid-term, assignment, end-term, etc.,) in a semester. The total course credits taken during that semester are reflected in the SGPA score. These marks accumulated by the student are converted to letter grades based on a relative grading system and award the grades. Parent-Teacher Association (PTA) is formed by the end of August. The College Student Central Association (CSCA) is formed by nomination as per the Himachal Pradesh University Shimla guidelines. The second and fourth Saturday of every month is the day for extra co-curricular activities. The Mid Term examination for semester classes is conducted by a centralized date-sheet. The athletic meet is organized in mid of November. Effective teaching-learning methods are adopted for overall development of students.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entreprene urship	Skill Development
Nil	**Nil**	**12/08/2015**	**0**	**Nil**	**Nil**

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
BSc	Nil	17/09/2015

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BSc	Nil	01/07/2015
BA	Nil	01/07/2015
BCom	Nil	01/07/2015

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	0	0

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Nil	15/09/2015	0

1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BSc	Nil	0

1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	No
Teachers	Yes
Employers	No
Alumni	No
Parents	No

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
The studentteacher ratio is a big issue in the institute. To solve this problem extra remedial classes are taken for a better understanding of the subject. The problem was put up before the authorities and more teachers are needed for better learning and proper functioning of the system. Need for the more smart classrooms, was strongly felt.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BSc	with one major subject: Physics/chemistry/Botony/Zoology/Math	430	265	265
BCom		120	121	121
BA	with one major subject: English/history/economics/geography/sociology etc.	600	358	358
BCA	Computer Application	40	33	33
BBA	Business Administration	40	30	30
MA	English	40	17	17

2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2015	1875	17	23	0	2

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
23	15	3	3	3	3

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Every teacher is responsible to mentor all the students enrolled with him/her in the major subject. Mentor maintains the record of students performance based on the class test, the assignment, seminars conducted, and monthly attendance. In special cases, counseling is done in presence of parents/guardians of the concerned student. For weak students, extra classes are taken and incentives are given to advanced learners.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio

1892	23	82.26

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
30	23	7	1	13

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2015	Nil	Assistant Professor	Nil

2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	NA	2015	22/04/2016	29/06/2016
BSc	NA	2015	23/04/2016	20/06/2016
BA	NA	2015	17/04/2016	25/12/2016

2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The continuous internal evaluation is based upon the total lectures attended by the student, including his/her score in midterm tests (exams), class tests, assignments, seminars, and presentations that are taken from students. In addition to these, the extra credits given to students for the active participation in NCC, NSS, Rovers Rangers.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The main academic calendar was prepared by the affiliating Himachal Pradesh University and was followed in toto by the college. Using the aforesaid skeleton calendar, a detailed activity calendar was prepared and followed by the college.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

http://www.gcbaijnath.ac.in/files/po.pdf

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the	Number of students passed in final year	Pass Percentage

			final year examination	examination	
NA	BA	NA	245	171	69.7
NA	BCom	NA	89	67	75.3
NA	BSc	NA	165	146	88.4
NA	BCA	NA	30	24	80

2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

http://gcbaijnath.ac.in/files/sss2015.pdf

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Major Projects	0	Nil	0	0

3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Nil	Nil	15/10/2015

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
Nil	Nil	Nil	18/08/2015	Nil

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsered By	Name of the Start-up	Nature of Start-up	Date of Commencement
Nil	Nil	Nil	Nil	Nil	11/11/2015

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
NA	0

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	Nil	0	0

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Department of Biotech Research Paper	1
Department of Sociology Research Papers	9
Department of Sanskrit Research Paper	1
Department of English Research Paper	1
Department of Chemistry Book	1

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
Nil	Nil	Nil	2015	0	Nil	0

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
Nil	Nil	Nil	2015	0	0	Nil

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Presented papers	0	1	1	1

3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Lecture on awareness regarding HIV/AIDS Rally	Red Ribbon Club	3	50
Tree Plantation on Van Mahotsav	Red Ribbon Club	3	50

Celebration of Independence Day Republic Day	NCC	1	80
Celebrated Vijay Diwas on 16th Sept. 2015	NCC	1	80
Celebrated National Education Day	NCC	1	80
Celebrated Birthday of 1st Union Educational Minister Abdul Kalam Azad on 11 Nov. 2015	NCC	1	80
Celebrated International Girls Child Day on 12 Oct. 2015	NCC	1	80
Celebrated Cancer Awareness Day on 7 Nov. 2015	NCC	1	80
Blood Donation Camp Fight Against Corruption on 3 Dec. 2015 t	NCC	1	80
Celebrated Startup India Programme on 16 Jan 2016	NCC	1	80
Celebrated Anti Tabacco Day on 12 March 2016	NCC	1	80
Participated in Community Development Project at Haripur (KULLU) on 12 May to 16 May 2015	Rangers and Rovers	1	13
Participated in First Aid Help Workshop at Palampur on 11 June 2015	Rangers and Rovers	1	4
Awareness Rally for cleanliness and cleanliness Drive from Kheer Ganga to Shiva Temple on 9 Aug. 2015.	Rangers and Rovers	1	12
Celebrated Birthday of Lord Badan Pawel as Thinking Day on 22 Feb.2016	Rangers and Rovers	1	12

Civic Service Camp at Mahakal Temple Near Baijnath in the Month of July and August on Saturday.	Rangers and Rovers	1	20

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
Nil	Nil	Nil	0

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
AIDS Awareness Rally on 3 Dec 2015	NCC	AIDS Awareness Rally	3	50
Tree Plantation at village Dhanag near Baijnath	NSS	200 Tree Plantation	2	109
Organized 7 Days Camp Go Green Help Clean 16 Feb to 22 Feb. 2016 in Ustehar Village	NSS	7 Days Camp	2	109

3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Nil	Nil	Nil	0

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Nil	Nil	Nil	12/08/2015	12/08/2015	0

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
Nil	19/08/2015	Nil	0

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
50	7.4

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Class rooms	Existing

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
Nil	Fully	0	2015

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	3939	0	542	0	4481	0
Reference Books	434	0	3	0	437	0
Digital Database	1	0	1	0	2	0
CD & Video	1	0	0	0	1	0
Others(specify)	3600	0	0	0	3600	0
Others(specify)	1436	0	0	0	1436	0

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
Nil	Nil	Nil	10/02/2016

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/ GBPS)	Others
Existing	24	2	0	0	2	1	5	2	0
Added	20	1	0	0	1	0	1	0	0
Total	44	3	0	0	3	1	6	2	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

2 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
NIL	http://gcbaijnath.ac.in/

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurredon maintenance of physical facilites
0	0	0	0

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

All facilities are under the charge of some staff members. 2. The incharge is responsible for the maintenance of the facility. 3. All codal formalities are done before expending any money. 4. Proper planning is done at the beginning of the session for optimal utilization of the physical, academic and support facilities laboratory, library, sports complex, computers, classrooms, etc. 5.College Advisory Committee meets regularly under the chairmanship of the Principal for chalking out the plan and reviewing the progress from time to time

http://gcbaijnath.ac.in/files/Procedures.pdf

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	**Nil**	**0**	**0**
Financial Support from Other Sources			
a) National	**Post Matric Scholarship**	**435**	**1667950**

b)International	Nil	0	0

 5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Nil	21/11/2015	0	Nil

 5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passedin the comp. exam	Number of studentsp placed
2015	Nil	0	0	0	0

 5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
0	0	7

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Nameof organizations visited	Number of students participated	Number of stduents placed	Nameof organizations visited	Number of students participated	Number of stduents placed
Nil	0	0	Nil	0	0

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
2015	0	Nil	Nil	Nil	Nil

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	0

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Athletic Meet on 17th Oct. 2015	College	250
CSCA Cultural Function	College	200

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2015	Nil	National	0	0	0	Nil

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The Student President and Vice President are members of various college working groups. The Student Council is very active and responsible for all student activities throughout the year. They also act as the liaison between the Principal, faculty and the student body as a whole. They sit in at meetings and their suggestions are given due consideration. The Student President and VicePresident also meet the Principal weekly for 30 minutes to consider, evaluate, plan and conduct student and Council activities in college. These Council members present the annual report of the college on Annual Investiture and Awards Ceremony day.Society Staff Advisors along with Student Council President, Vice President and othe office bearers discuss and dialogue all student activities.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

Alumni Association of the college is registered under the law. Efforts are being made to make it broadbased and more active.

5.4.2 – No. of enrolled Alumni:

100

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

Nil

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

1. ParentTeacher Association was actively involved in the various activities of the college. 2. College Students Central Association was involved in various planning tasks.

6.1.2 – Does the institution have a Management Information System (MIS)?
Partial

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	**Curriculum is set by the Himachal Pradesh University Shimla. Academic mentoring of students is done by the teachers.**
Teaching and Learning	**Use of smart classrooms contributed to enhancement of Teaching and Learning. Practical classes also enhance the understanding of the students about certain topics**
Examination and Evaluation	**All year round evaluation through class tests, tutorials,student seminars/presentations keeps the students in touch with their subject. It also helps students grow in confidence for end term examinations.**
Library, ICT and Physical Infrastructure / Instrumentation	**Students are guided to use these resources more efficiently .**
Human Resource Management	**Students were taught various leadership skills through NSS and NCC.**
Admission of Students	**The admission procedure was speeded up and involved all staff members.**

6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details
Administration	**Partially digitize the administrative jobs**
Finance and Accounts	**Accounts are electronically managed**
Examination	**Computerized systems are used for efficient working**
Student Admission and Support	**COmputerized record keeping**

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2015	**Nil**	**Nil**	**Nil**	**0**
2016	**Nil**	**Nil**	**Nil**	**0**

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2015	Nil	Nil	19/08/2015	19/09/2015	0	0
2016	Nil	Nil	10/03/2016	14/05/2016	0	0

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Nil	0	21/10/2015	03/11/2015	0

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
0	0	0	0

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
GIS	GIS	Various Scholarship schemes for weaker sections

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

1. Bursar appointed to check the use of student funds. 2. Government Audit Department conducts regular audits of various government funds.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
NIL	0	Nil

6.4.3 – Total corpus fund generated

0

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority

Academic	No	Nil	Yes	Principal
Administrative	No	Nil	Yes	Principal

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

1. Better two way communication of useful ideas 2.Financial support 3.Social and moral support

6.5.3 – Development programmes for support staff (at least three)

1. Accounts maintenance through computers 2. Admission work through computers 3.Examination work through computers

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. Cleaner campus 2. Awareness drive about different scholarship schemes 3.Important day celebrations

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2015	Career Guidance to Students	11/11/2016	11/11/2015	11/11/2015	400

CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Nil	18/11/2015	19/11/2016	0	0

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
Green Drive (Planting of trees) inside the Campus and in the vicinity by NSS Units of the College. An active Environment Club organized various awareness programs.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Ramp/Rails	Yes	5
Rest Rooms	Yes	5

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2015	1	1	20/08/2015	3	Our college is located in the rural area and we have wide scope of tree plantation in the adjoining villages / area. Tree plantation on Sadbhavna Diwas, Awareness regarding the importance of plantation for well being of humans by NSS Volunteers	Awareness regarding Ecological Balance and importance of saving Environment thereof	111
2015	1	1	05/06/2015	3	200 Tree plantation at Dhanag Village on Environment Day	Celebration of Environment Day	111
2015	1	7	16/02/2015	28	Go Green Help Clean 07 day camp at Ustehar Village from 16th Feb. to 22nd Feb. 2016	NSS Camp	111

2015	1	1	09/08/2015	2	Cleanliness Drive from Kheer Ganga to Shiva Temple	Cleanliness Drive	12
2015	1	1	03/12/2015	2	The people in adjoining villages are not aware about different major diseases and their cause. The college has taken initiative to educate people regarding these diseases. AIDS Awareness Rally organised by RED RIBBON CLUB and NSS Volunteers	AIDS Awareness Rally	250
2015	1	1	07/11/2015	2	Celebrated Cancer Awareness Day on 7th Nov. 2015 by NSS NCC cadets	Celebrated Cancer Awareness Day	80
2015	1	1	22/08/2015	6	There is huge traffic problem at Mahakal Temple during the Month of JulyAugust. The	Sawan Month Fairs	20

2015	1	1	16/02/2016	2	Being rural area the people in nearby villages are not aware about social evils. the college has taken initiative to educate / eradicate these social evils Awareness on Social Evils. Human Rights in Village Punjala and Pantehar by NSS Volunteers	Awareness on Social Evils Human Rights	109

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)

| Nil | 12/05/2015 | Nil |

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Cleanliness drive in MiniSecretariat, Court Campus, SDM Office, Ustehar Village, awareness on Social Evils and Human Rights in Village Ustehar Near Baijnath by NSS	16/02/2016	22/02/2016	109
Civic Service Camp in Mahakal Temple	22/08/2015	12/09/2015	20
AIDS Awareness Rally on World AIDS Day	30/12/2015	30/12/2015	250

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

A drive for tree plantation in college campus executed by NSS, NCC and other students. Various awareness rallies and campus beautification programs are undertaken during NSS camp. Environment Club formed.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

1. Use of ICT Tools for improving quality of education for all students.
2.Active involvement of the students in socially useful work through various agencies like NSS, NCC, Rangers, and Rovers, etc.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

http://gcbaijnath.ac.in/files/Practices.pdf

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

An active NCC and Social Service Cell (NSS) organize outreach programs for the student community. The institution stresses on outreach programs and inculcates in its students an awareness of the values of holistic education and empathy for the less privileged sections of society. The institution's vision is of promoting the core values of justice, freedom, sincerity, truth and joy and the college has always given priority to the education of underprivileged sections of society to empower them. Blood Donation Camps and other social initiatives are integral to the work of the NCC AND Red Ribbon Club of the college. Good academic performance.

Provide the weblink of the institution

http://gcbaijnath.ac.in/

8.Future Plans of Actions for Next Academic Year

1. To increase number of smart class rooms in the college to improve the quality of education: by using different ICT tools like projectors, podium, internet, we can improve our teaching and can make better understanding of the subject . 2. Setting up the Conference Hall for conducting different programmes like seminars, workshops and lecturers etc.: By conducting seminars ,workshops we can improve the exposure of the students to face different challenges of life. 3. To start PG classes in other subjects: It will give a facility to the students to do post graduation in different subjects nearby their homes. It will give a chance to poor students to improve their qualification without putting much burdun on their parents. 4. Upgradation of library and to increase the number of reference and text books: It will help poor students to prepare for competitions or other such exams by using the library facilities 5. Engaging more students to community services by NSS, NCC, and Rovers and Rangers. Environment and ecological avenues will be emphasized in near future so as to develop affection towards national life, making students perfect in scientific jobs and developing their self confidence, developing positive outlook towards scientific occupations, allowing students to use their intelligence in different situations, to help them to develop good character, useful citizenship and spirit of patriotism. 6. Strengthen the IQAC cell so as to suggest the possible changes to improve the academic environment an teaching learning process in the institution. 7. To observe and to celebrate important days. 8. To encourage students for active participation in sports and cultural activities. 9. Personal Counseling for students. 10. To provide different facilities for sports i.e. making Volley Ball court , Basket Ball , Badminton Court: Sports have great value in teaching different lessons to students in life. They understand the importance of coordination, how to work in a group etc. As sports give exposure to their hidden talent also. As the students in this area mostly belongs to rural background and poor families they cannot afford to pay for their higher studies. 11. To increase the cocurricular activities in college so as to help students to develop better personality: By making different clubs, like science clubs, social science clubs, environment clubs, by conducting science fairs, conducting educational trips etc. so as to give students a chance to show their hidden talent, supressed talent and unconcious talent. It will help building spirit of scientificleadership, cooperation among themselves and citizenship. we can also meet number of educational objectives by such activities. 12 Take regular feedback from students to improve the quality of teaching in the college. 13. To strength the evaluation system by means of more number of diagnostic tests so that the teacher locates the difficulties and weaknesses of educationally weak students using special techniques and methods analyze the causes and then implementing the remedial teaching in order to eradicate those causes otherwise the teacher has to repeat his lecture to make weak students understand the topic.