



**Pandit Sant Ram Govt. Degree College**  
**Baijnath, Distt. Kangra (H.P.)-176125**

# **PROSPECTUS**

*CUM*

**HAND BOOK OF INFORMATION**  
**(FOR ONLINE ADMISSION)**

**FOR THE SESSION: 2022-23**



**NAAC Accredited 'B' Grade Institution**

**Phone: 01894-263037**

*Website: [www.gcbaijnath.ac.in](http://www.gcbaijnath.ac.in)*

*Email: [gcbaijnath-hp@nic.in](mailto:gcbaijnath-hp@nic.in)*



## POINTS TO REMEMBER

- 1<sup>st</sup> Period will begin at 09.30 am daily and each period shall be of 50 minutes duration.
- Every student must always carry his/her Lanyard/ Library Identity Card which is issued to the students after admission. It should be shown/ produced on demand.
- All admissions to the college shall be provisional and subject to the approval of H.P. University. The college shall not be held responsible for cancellation of admission/candidature of any student by the University.
- Students should not temper with the electrical and water fittings in the class rooms and in the college campus.
- Using foul language shall be viewed seriously.
- Writing obscenities, loitering aimlessly, damage to the college property, bringing outsiders, misbehaving with the staff will be construed as acts of misconduct/indiscipline and punished with either fine or suspension/expulsion or both
- Any instance of ragging should immediately be brought in the notice of members of anti-ragging squad/committee.
- Go through the College Notice Board Daily.
- Smoking or taking of intoxicants, liquor etc. is strictly prohibited in the college campus.
- Use of Mobile Phones is strictly prohibited in the college premises.

### Approximate fees to be paid at the time of Admission only through online mode

B.A. & B.Com.  
Boys: Rs.1609/-  
Girls: Rs.1309/-

B.Sc. (Non-Medical)  
Boys: Rs.1849/-  
Girls: Rs.1549/-

B.Sc. (Medical)  
Boys: Rs.1969/-  
Girls: Rs.1669/-

## *Message From The Principal*

It is my profound privilege to congratulate the staff members whose relentless efforts resulted in adding one more chapter in the horoscope of the college and resultantly, the college shall be away from the access of the people and students with single click of the mouse. The entire modern world is crippled without information technology and the website of any institution serves as a link lock to its easy and quick access. As the dictum goes, "All works are good if one remains in a reasonable limit".



One should try to become a master of modern technology and never a slave. You are indeed blessed to find an opportunity to get education at one of the esteemed college of Himachal Pradesh, Pandit Sant Ram Govt. Degree College, Baijnath which has been affiliated to Himachal Pradesh University, Shimla. The college has the privilege of having a healthy, harmonious ambience and rich values which have played pivotal role in shaping the future of students.

Our mission is to transform students into rational thinkers, competent workers, law abiding citizens and spiritually enlightened individuals. This is my firm belief that the rich values and traditions imbibed here would carry you to greater heights. In order to accomplish our vision and mission, we are prepared to take as much effort as possible for the betterment of academic scenario. We believe that education is an effective medium of social transformation. We get encouragement, looking at bright and successful careers of our thousand of students, which subsequently benefit the society.

Our college cares for the individual development of each and every student. We follow "mentor system" under which each class is put into the multi-pronged wed of a teachers. We accord prime importance to the behavioural discipline, moral integrity and cognitive development of our students. NCC, NSS, Rovers and Rangers, Red Ribbon Club, Career Guidance Cell offer integrated services for the multi-faceted development of our students.

I wish the best of fortune, peace and prosperity to all those who contribute to the noble task of spreading education and its manifest qualities, aims and objectives.

*Dr. Mohinder Pal*

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## **ABOUT US**

Nestled in the foothills of Dhauladhar ranges in the breath taking surroundings of the Kangra Valley, Pandit Sant Ram Govt. College, Baijnath, came into existence in June, 2006. Thereafter, G.G.D.S.D. College, Baijnath was taken over and merged with Govt. Degree College Baijnath on 04/01/2007, to fulfill the long standing demand of the people of this region.

The College is located on 'Mahakal Road' at about 1.5 km from 'Chobin Chowk' (NH-21), 16 km from Palampur and 2 km from historic Lord Shiva Temple. The college is covered by UGC under 2 (f) and 12 (b) and it offers Undergraduate courses in Humanities, Science & Commerce streams as per Choice Based Credit System spread over 15 Major subjects, besides the self-financing courses in bachelor of Computer Applications (BCA), B.Sc Hon's (Biotech) and Bachelor of Business Administration (BBA) are performing exceedingly well. Post graduated classes in English were started in 2015. It is a matter of pride that college established in rural area is imparting education also to the downtrodden and backward students.

The campus of the college is spread over almost 4.94 acres and has a vast infrastructure including spacious class rooms, lecture theaters, well equipped science labs, computer labs with internet facilities, well stocked library, a reading room, girl's common room and girl's hostel. Over the years, the college has acquired an excellent reputation by exhibiting outstanding performance in Academics, Sports, Cultural and Co-Curricular activities. A unit each of National Cadet Corps (NCC), National Service Scheme (NSS), Rovers & Rangers, Red Ribbon club and Eco club certainly offer opportunities to the students to develop spiritual discipline, social service, communal harmony leadership and mutual co-operation. The faculty members are committed to provide quality teaching and all round development of the students. College has been assessed by the National Assessment & Accreditation Council (NAAC), Bangalore and awarded 'B' grade.



**FACULTY POSITIONS**  
**Principal: Dr. Mohinder Pal**

**1.FACULTY OF ARTS**

**ENGLISH**

- i. Dr. Archana Thakur, Asstt. Prof.
- ii. Vacant
- iii. Vacant

**ECONOMICS**

- i. Maj. Raj Kumar Pathania, Assoc. Prof.

**GEOGRAPHY**

- i. Prof. Virender Singh, Asstt. Prof.

**HINDI**

- i. Dr. Sudesh Kumari, Asstt. Prof.

**HISTORY**

- i. Prof. Rajgir Singh, Asstt. Prof.

**MUSIC**

- i. Prof. Sanjeev Kumar, Asstt. Prof. (Vocal)
- ii. Vacant = (Instrumental)

**PHYSICAL EDUCATION**

- i. Prof. Om Prakash, Asstt. Prof.

**POLITICAL SCIENCE**

- i. Dr. Shrawan Singh, Asstt. Prof.
- ii. Vacant

**SANSKRIT**

- i. Dr. Mohinder Singh, Asstt. Prof.

**SOCIOLOGY**

- i. Dr. Kewal Krishan, Asstt. Prof.
- ii. Prof. Kaku Manhas, Asstt. Prof.

**TOURISM AND TRAVEL MANAGEMENT**

- i. Prof. Vishal Chaudhary, Asstt. Prof.

**2.FACULTY OF COMMERCE**

- i. Prof. Yash Pal, Asstt. Prof.
- ii. Prof. Pooja Devi, Asstt. Prof.

**3. FACULTY OF SCIENCE**

**CHEMISTRY**

- i. Dr. Manisha Shanna, Asstt. Prof.
- ii. Dr. Ajay Shanna, Asstt. Prof.
- iii. Dr. Atul, Asstt. Prof.

**PHYSICS**

- i. Prof. Rajesh Bhardwaj, Asstt. Prof.
- ii. Prof. Rakesh Kumar, Asstt. Prof.
- iii. Dr. Sushil Kumar, Asstt. Prof.

**MATHEMATICS**

- 1. Prof. Upendra Sharma, Assoc. Prof.
- ii. Prof. Aditya Bhan Ojha, Asstt. Prof.

**BOTANY**

- i. Dr. Meenakshi Thakur, Asstt. Prof.
- ii. Vacant

**ZOOLOGY**

- i. Dr. Deepak Mohan, Assoc. Prof.
- ii. Prof. Tripta Sharma, Asstt. Prof.

**COMPUTER SCIENCE & APPLICATION**

- i. Prof. Reenu Bhatia, Asstt. Prof.

**4. LIBRARY STAFF**

- i. Mrs. Shyama Azad \_ Librarian
- ii. Mrs. Shashi Kiran Asstt. Librarian

**5. LABORATRY STAFF**

- i. Sh. Arun Awasthi: - Senior Lecturer Assistant
- ii. Sh. Vijay Kumar: - Senior Lecturer Assistant
- iii. Sh. Madan Lal Sharma: - Junior Lecturer Assist.
- iv. Vacant: - Junior Lecturer Assist.
- v. Vacant: - Junior Lecturer Assist.
- vi. Sh. Sudershan Singh: - Lab. Attendant
- vii. Sh. Jai Singh: - Lab. Attendant
- viii. Sh. Ravi Kumar: - Lab. Attendant
- viii Vacant: - Lab. Attendant
- ix. Vacant: - Lab. Attendant

**5. MINISTERIAL STAFF**

- i. Sh. Uday Singh Rana: - Supdt.
- ii. Sh. Chanchal Dohroo: - Sr. Assistant
- iii. Mrs. Preeti Goswami: - Clerk
- iv. Mrs. Shivani Bhardwaj: - Clerk
- v. Vacant: - Clerk

**6. CLASS -IV STAFF**

- i. Smt. Amro Devi - Peon
- ii. Sh. Om Prakash - Peon-cum-Chowkidar
- iii. Smt. Ruko Devi - Peon-cum-Chowkidar
- iv. Smt. Babita Devi - Peon-cum-Chowkidar
- v. Sh. Jai Singh- Peon-cum-Chowkidar
- vi. Smt. Kusum Devi- Peon-cum-Chowkidar

## **DOCUMENTS REQUIRED FOR ONLINE ADMISSION**

1. Scanned copies of all Board certificates from matric onwards.
2. Scanned copy of character certificate from the head of institution last attended.
3. A valid Own/Family member mobile number/Email account. All communication will be sent through SMS and Email.
4. Recent passport size photograph scanned in 140 x 180-pixel resolution and less than 200 KB in size.
5. Students with a gap of one year or more must have to accept declaration mentioned under personal details.
6. The candidates from other Boards/University, must submit:
  - a). Eligibility certificate from H.P. Board/University showing equivalence.
  - b). Migration Certificate.
7. SC/ST scanned certificate for those seeking relaxation or weightage.
8. The candidates belong to IRDP, NCC, NSS, Sports, Cultural Quota those seeking relaxation or weightage must upload scanned copy of certificate
9. All students from 2nd year onwards must have to fill HP University Roll No.
10. All girl candidates have to upload scanned copy of Bonafide Himachali Certificate for getting Exemption from Tuition fee as per Notification. Edu H(8) 3 (8) 1/76 dated 29-06-2001.

## **COVID-19 APPROPRIATE BEHAVIOUR:**

1. Wearing of mask in the college campus is compulsory.
2. Regularly and thoroughly clean your hands with an alcohol-based hand rub or wash them with soap and water.
3. Maintain at least 2 meters (6 feet) distance between yourself and others.
4. Avoid going to crowded places even in the college campus.
5. Avoid touching eyes, nose and mouth.
6. Make sure you and the people around you, follow good respiratory hygiene. This means covering your mouth and nose with your bent elbow or tissue when you cough or sneeze. Then dispose of the used tissue immediately in the dustbin and wash your hands.
7. Stay home and self-isolate even with minor symptoms such as cough, headache, mild fever, until you recover.
8. If someone bring you supplies or you need to leave your house, wear a mask to avoid infecting others.
9. If you have a fever, cough and difficulty breathing, seek medical attention, but call by telephone in advance if possible and follow the directions of your local health authority.
10. Keep up to date on the latest information from trusted sources, such as your local or state or national health authorities or WHO.
11. Spitting in college campus is strictly prohibited.

## **Undergraduate Programmes Offered:**

### **(I) B.A. (Arts)**

- a. English, Hindi, Sanskrit.
- b. Economics, Geography, Political Science, History, Mathematics, Music, Sociology, Tourism and Travel Management, Physical Education.

### **(II) B.Sc. (Science/Physical Science)**

- a. Physics, Chemistry, Mathematics, Computer Science & Application
- b. Botany, Zoology, Chemistry.

### **(III) B.Com. (Commerce)**

- a. Commerce.

## **Post Graduate in English:**

The Schedule of admission to 20 seats in M.A. English will be displayed on the college Notice Board. The basis for admission to M.A. English shall be merit, which shall be determined on the basis of qualifying examination in accordance of H.P. University in this regard.

### **Eligibility Conditions for M.A.:**

- a) Age limit as on 1st July 2022 shall be 26 years for boys/ 28 years for girls/ 29 years for SC/ST candidates.
- b) Student seeking admission to M.A. English must have secured 45% aggregate marks in the subject of English in three years of UG Degree or 50% aggregate marks in qualifying examination.

**NOTE: While determining the merit 5% Weightage is given to student who studied Elective English at undergraduate level.**



## **RULES FOR ADMISSION AND SUBJECT COMBINATIONS**

**Note:-** Rules for Admission are subject to change as per Himachal Pradesh University notification from time to time.

### **A. GENERAL RULES**

1. Admission will be strictly on fulfilment of eligibility conditions.
2. Any gap in the academic career of an applicant must be supported by evidence.
3. An applicant who has passed Prabhakar is not eligible for admission.
4. Application forms must be complete in all respects along with the following documents:
  - a. Original Character Certificate from the Institution last attended. (issued not earlier than six months).
  - b. Self-attested copy of detailed marks certificate of the previous examination Passed.
  - c. Self-attested copy of Matriculation Examination/ date of Birth Certificate.
  - d. Two Passport size latest photographs of the candidate. (One to be pasted on the admission form and another to be pasted on the Identity Card.
  - e. A passport size photograph of the parents/guardian to be affixed on PTA membership form. (Guardian means only blood relation but not a present student of this college.) However, the voting right is vested only with the parents, if alive. Only parents are eligible to be elected as PTA president/member/office bearers of PTA executive.
  - f. A copy of Aadhar Card.
  - g. Documentary Proof must be attached for IRDP/BPL/SC/ST/OBC/Physically Challenged and Sports & Cultural Activities Participation.
5. A Student must produce original Certificates at the time of admission.
6. Candidates coming from Board/University other than H.P. Board of School Education/ Himachal Pradesh University must produce migration certificate in Original. Those who have passed first year/second year of a degree course from another University will have to produce Equivalence Certificate from Himachal Pradesh University.
7. **Admission of a student is liable to be cancelled if he/she furnishes incomplete/wrong/false information or conceals any fact/facts. Disciplinary action will also be taken against such candidates.**
8. Notwithstanding eligibility for admission, the Principal can refuse admission if the Conduct of a student had not been up to the mark during the previous years.
9. **Initially, all admissions will be provisional** subject to the approval by the H.P. University. As and when University results are declared the students shall have to deposit the photocopy of the mark sheet in the office and ensure their regular Admission in their respective class.
10. A student can migrate from one college to another in accordance with the rules laid down by the Himachal Pradesh University. However, such students must obtain the approval of the concerned Admission Committee.

11. Girl student's seeking admission in any class must bring an attested copy of Bonafide Himachali Certificate to avail the fee concession. (Tuition Fee only.)
12. Students seeking exemption from tuition fee for disability must attach an attested copy of 40% disability certificate.
13. Candidates seeking admission from other colleges must get clearance from Time Table Committee.
14. Candidate seeking admission for the first time in this college must be accompanied by their parents/ guardian.
15. The Principal reserves the right to disallow or cancel any admission.
16. The admission will be purely on merit basis and on the number of seats allotted to each major subject.
17. The number of seats in each major subject are 80 in case B.A. and B.Sc. whereas in B.Com. there are 140 seats available.
18. The admission will be as per 120 point roster recently notified by H.P. University.
19. Admission is open for all students on roll on basis who are otherwise eligible without waiting the final result. Roll on system means students who appeared in 1<sup>st</sup> year will go the 2<sup>nd</sup> year & who appeared in 2<sup>nd</sup> year will go to 3<sup>rd</sup> year. He will have to fulfill all the formalities laid down by college. This will help regular teaching in time.
20. There will be no Provision of admission as per ordinance after June every year as per Hon'ble High Court decision; no admission will be given after the schedule, Principal Concerned will be responsible for strict compliance of admission schedule.

## **B. ELIGIBILITY FOR ADMISSION FOR THE UNDER GRADUATE (UG) PROGRAMMES**

### **B.A./B.Sc./B.Com. 1st Year**

1. Any student who has passed +2 examination from any recognized Board/ University established by law in India or any examination recognized equivalent thereto, shall be eligible for admission in 1st year of 3-year degree pass course provided that
  - a. the candidates who have **passed the qualifying examination with arts/humanities stream shall be given preference in admission to B.A. Program.**
  - b. the candidates who have **passed the qualifying examination with science stream shall be given preference in admission to B.Sc./B.C.A. Program.**
  - c. the candidates who have **passed the qualifying examination with Commerce stream shall be given preference in admission to B.Com./B.B.A. Program.**
  - d. the candidates who have **passed the qualifying examination with Mathematics stream shall be given preference in admission to B.C.A. Program.**
2. An applicant must **not be more than 23 years (25 years for girls)** of age as **on 01-07-2022** i.e., must not have been born earlier to **01/07/1998**. However in case of **SC /ST** students, **relaxation in age up to three years** is allowed as per rules. However, in case of overage Candidates, the Vice Chancellor may allow age relaxation up to six months.

3. **Minimum pass percentage** for admission in different faculties/programs is given below:

(Change in minimum pass percentage is subject to the orders of the Himachal Pradesh University.)

a) **Bachelor of Arts: 33%**

**Note:** 10+2 Students placed under compartment in +2 class are not eligible for admission in first year of three-year degree programs in Arts/Commerce/Science.

b) **Bachelor of Commerce**

i) 33% for girls only

ii) 40% for those boys who have passed examination under commerce group at +2 level.

iii) 45% for all other boys.

c) **Bachelor of Science: 45%**

(**Note:** For determining the eligibility, percentage of 0.5 and above shall be considered as 1)

4. **Relaxation of 5% marks for SC and ST** students for admission to science and commerce Faculties will be given.

5. A student seeking admission to **B.A. 1st Year with Mathematics** as one of the subject should have either 45% marks in aggregate or 45% marks in mathematics at +2 level.

6. Candidate having passed 10+2 examination in four subjects (including English) from any university/Board recognized by law can seek admission.

7. Admission is open to anybody who has passed intermediate or an equivalent examination in four subjects from any recognized Indian University or Board (Five in case of National Institute of Open School)

**8. Only passed candidates of NIOS will be admitted if otherwise eligible.**

9. Admission is also open to a candidate who has passed an equivalent examination from any foreign University subject to the approval granted either by Vice-Chancellor or by the committee authorized to determine equivalence.

10. A student with result RL (UMC) will not be given admission in the college.

11. A student failed in B.A./B.Sc./B.Com. III will not be admitted again.

### **FOR THE DEGREE**

1. The candidate shall have to undergo the prescribed courses of study in a college affiliated to the H.P. University for a period not less than three academic years (and not more than five academic years), should have passed the examination prescribed and fulfill such conditions as have been prescribed therefor.

2. For the degree (B.A./B.Sc./B.Com./B.C.A./B.B.A.) the passing out students will have to **cumulate minimum of 128/132 successful credit hours** of course work over a minimum of three and a maximum of five years from the date of admission Provided that not more than three attempts will be allowed to pass a course.

### **DURATION (TIME FRAME):**

The UG (TDC) program is for a minimum period for three years and a maximum of five Years from the date of admission of the candidate. There is yearly system of examination for students.



**(I) B.A. (Arts) Programme:** There are total 8 papers which are to be studied in B.A.-1<sup>st</sup> year, which includes: 2 papers for Core/Major, 2 papers for Minor, 2 compulsory papers and 2 papers for Ability Enhancement Compulsory Courses.

**Following is the list of Combination of Subjects for B.A.- 1<sup>st</sup> Year:**

Core/Major Course (DSC-1)	Discipline Specific Core (DSC-2) (Choose only <u>ONE</u> minor subject out of the following)	Compulsory Courses (Core-1 & Core-2)	Ability Enhancement Compulsory Courses (AECC-1 & AECC-2)	Combination Codes
<b>Economics</b>	Geography/Maths/Tourism and Travel Management/ English	1. Core English (Compulsory) ENG CE 101 2. Core Hindi/ Sanskrit	3. AECC-1 Env. Studies (Compulsory) 4. AECC-2 English (Writing Skills AECC104) Or Hindi/Sanskrit	<b>001</b>
<b>Music</b>	Sanskrit/Sociology/Hindi/ English	1. Core English (Compulsory) ENG CE 101 2. Core Hindi/ Sanskrit	3. AECC-1 Env. Studies (Compulsory) 4. AECC-2 English (Writing Skills AECC104) Or Hindi/Sanskrit	<b>002</b>
<b>History</b>	Political Science/Tourism and Travel Management/ Hindi/Sociology	1. Core English (Compulsory) ENG CE 101 2. Core Hindi/ Sanskrit	3. AECC-1 Env. Studies (Compulsory) 4. AECC-2 English (Writing Skills AECC104) Or Hindi/Sanskrit	<b>003</b>
<b>Political Science</b>	History/Sanskrit/Sociology/ Hindi/Physical Education	1. Core English (Compulsory) ENG CE 101 2. Core Hindi/ Sanskrit	3. AECC-1 Env. Studies (Compulsory) 4. AECC-2 English (Writing Skills AECC104) Or Hindi/Sanskrit	<b>004</b>
<b>English</b>	Economics/Geography/ Tourism and Travel Management/ History/ Political Science	1. Core English (Compulsory) ENG CE 101 2. Core Hindi/ Sanskrit	3. AECC-1 Env. Studies (Compulsory) 4. AECC-2 English (Writing Skills AECC104) Or Hindi/Sanskrit	<b>005</b>

<b>Hindi</b>	Political Science/Physical Education/ Sociology/ Music	1. Core English (Compulsory) ENG CE 101 2. Core Hindi/ Sanskrit	3.AECC-1 Env. Studies (Compulsory) 4.AECC-2 English (writing Skills AECC-104 Or Hindi/Sanskrit	<b>006</b>
<b>Maths.</b>	English/Economics/Geography	1. Core English (Compulsory) ENG CE 101 2. Core Hindi/ Sanskrit	3.AECC-1 Env. Studies (Compulsory) 4.AECC-2 English (writing Skills AECC-104 Or Hindi/Sanskrit	<b>007</b>
<b>Sanskrit</b>	Political Science/ History/ Music/Physical Education	1. Core English (Compulsory) ENG CE 101 2. Core Hindi/ Sanskrit	3.AECC-1 Env. Studies (Compulsory) 4.AECC-2 English (writing Skills AECC-104 Or Hindi/Sanskrit	<b>008</b>
<b>Geography</b>	Economics/English/Maths/ <b>Tourism and Travel Management/History</b>	1. Core English (Compulsory) ENG CE 101 2. Core Hindi/ Sanskrit	3.AECC-1 Env. Studies (Compulsory) 4.AECC-2 English (writing Skills AECC-104 Or Hindi/Sanskrit	<b>009</b>
<b>Sociology</b>	Political Science/Physical Education/ Music/History/ Hindi	1. Core English (Compulsory) ENG CE 101 2. Core Hindi/ Sanskrit	3.AECC-1 Env. Studies (Compulsory) 4.AECC-2 English (writing Skills AECC-104 Or Hindi/Sanskrit	<b>010</b>
<b>Physical Education</b>	Political Science/Hindi/ Sanskrit/ Sociology/ <b>Tourism and Travel Management</b>	1. Core English (Compulsory) ENG CE 101 2. Core Hindi/ Sanskrit	3.AECC-1 Env. Studies (Compulsory) 4.AECC-2 English (writing Skills AECC-104 Or Hindi/Sanskrit	<b>011</b>
<b>Tourism and Travel Management</b>	Geography/English/History/ Economics	1. Core English (Compulsory) ENG CE 101 2. Core Hindi/ Sanskrit	3.AECC-1 Env. Studies (Compulsory) 4.AECC-2 English (writing Skills AECC-104 Or Hindi/Sanskrit	<b>012</b>

**Note:**

1. For B.A.-2<sup>nd</sup> Year, 2 Skill Enhancement Courses (SEC's) will have to study additionally along with 2 Compulsory Courses of English and Hindi/Sanskrit by the students from their Core/Major subjects.
2. In B.A.-3<sup>rd</sup> Year, 2 General Elective (GE) Courses (other than their Core/Major subject, to be decided by the college/faculty, later on) will have to study along with 2 Skill Enhancement Courses (SEC's) additionally by the students.

**(II) B.Sc. Programme:** There are total 8 papers which are to be studied in B.Sc.-1<sup>st</sup> year, which includes: 2 papers for Core/Major, 2+2=4 papers for 2 Minor subjects and 2 papers for Ability Enhancement Compulsory Courses

B. Sc. with	Minor/Elective Courses	Ability Enhancement Compulsory Courses (AECC)	Combination Codes
Zoology	1. Botany & Chemistry	1. ENG AECC 104 (Writing Skills) 2. AECC - Env. Studies	021
Botany	1. Zoology & Chemistry	1. ENG AECC 104 (Writing Skills) 2. AECC - Env. Studies	022
Chemistry	1. Physics & Maths	1. ENG AECC 104 (Writing Skills) 2. AECC - Env. Studies	023
	2. Zoology & Botany	1. ENG AECC 104 (Writing Skills) 2. AECC - Env. Studies	024
Physics	1. Maths & Chemistry	1. ENG AECC 104 (Writing Skills) 2. AECC - Env. Studies	025
Mathematics	1. Physics & Chemistry	1. ENG AECC 104 (Writing Skills) 2. AECC - Env. Studies	026
Physical Science	1. Computer Science & Application, Physics & Mathematics	1. ENG AECC 104 (Writing Skills) 2. AECC - Env. Studies	027

**Note:** 1. For B.Sc.-2<sup>nd</sup> Year & 3<sup>rd</sup> Year, 2+2=4 Skill Enhancement Courses (SEC's) will have to study additionally, for their Core/Major subjects by the students.

**(III) Commerce Programme:** There are total 8 papers which are to be studied in B.Com.-1<sup>st</sup> year, which includes: 4 papers of commerce stream, 2 compulsory papers and 2 papers for Ability Enhancement Compulsory Courses

Subject	Courses/Papers	Compulsory Core Courses	Ability Enhancement Compulsory Courses (AECC-1 & AECC-2)	Combination Code
Commerce	BC 1.1 Financial Accounting BC 1.2 Business Organisation and Management BC 1.3 Business Law BC 1.4 Business Statistics and Mathematics	1. Core ENG CE 101 (English Compulsory) 2. Core Hindi	3. AECC-1 Env. Studies 4. AECC-2 English (Writing Skills AECC104) Or Hindi	031

**Note:** 1. For B.Com.-2<sup>nd</sup> Year, 2 Skill Enhancement Courses (SEC's) will have to study along with 2 Compulsory Courses of English and Hindi additionally by the students.  
2. In B.Com.-3<sup>rd</sup> Year, 2 General Elective (GE) Courses will have to study along with 2 Skill Enhancement Courses (SEC's) additionally by the students.



### Details of Courses for B.A. Three Year Degree Programme

Sr. No.	Subject	Class	Course Type	Course Code	Course Title	Credits
1.	English	I Year	Language Core	ENGCE 101	<b>English-1 (Comp. B.A. &amp; B.Com)</b>	6
			DSC-1A/ Core	ENG DSC102	English Literature-1	6
			DSC-1B/ Core	ENG DSC 103	English Literature-2	6
			AEEC	ENGAEECC104	Writing Skills	4
		II Year	Language Core	ENG CE 201	<b>English-II (Comp. B.A. &amp; B.Com.)</b>	6
			DSC-1C/ Core	ENG DSC202	British Literature (Play & Novel)	6
			DSC-1D/ Core	ENG DSC203	Literary Cross Currents	6
			SEC-1	ENG AEEC/SEC 204	Creative Writing: Book and Media Review	4
			SEC-2	ENG AEEC/SEC 205	Translation Studies and Principles of Translation	4
		III Year	SEC-3	ENG AEEC/SEC 301	Technical Writing	4
			SEC-4	ENG AEEC/SEC 302	Business Communication	4
			Core (DSE-1A)	ENG DSE 303	Soft Skills	6
			Core (DSE-1B)	ENG DSE 304	Academic Writing and Composition	6
			GE-1	ENG GE 305	Literature from Himachal	6
			GE-2	ENG GE 306	Contemporary India: Women and Empowerment	6
2.	Geography	I Year	Core	GEOGP101	Physical Geography	6
			Core	GEOGP102	General Cartography	6
		II Year	Core	GEOGP201	Human Geography	6
			Core	GEOGP202	Environmental Geography	6
			SEC-1	GEOGP203	Regional Planning & Development	4
			SEC-2	GEOGP204	Remote Sensing and GPS	4
		III Year	Core	GEOGP303-1DSE GEOGP303-2DSE	Geography of India Or Economic Geography	6
			Core	GEOGP304-1DSE GEOGP304-2DSE	Disaster Management Or Geography of Tourism	6
			SEC	GEOGP301	Geographic Information System	4
			SEC	GEOGP302	Field Techniques and Survey Based Project Report	4
			GE	GEOGP305-GE1	Disaster Risk Reduction	6
			GE	GEOGP306-GE2	Sustainability and Development	6

3.	Economics	I Year	Core	ECONA101	Principles of Microeconomics-I	6
			Core	ECONA102	Principles of Microeconomics-II	6
		II Year	Core	ECONA201	Principles of Macroeconomics-I	6
			Core	ECONA202	Principles of Macroeconomics-II	6
			SEC-I	ECONA203	Statistical Methods-I	4
				ECONA204	Economics of Rural Development	4
			SEC-II	ECONA205	Statistical Methods-II	4
				ECONA206	Demography	4
		III Year	DSE Group-I	ECONA301	Indian Economy	6
				ECONA302	Economic History of India 1857-1947	
				ECONA303	Economy of Himachal Pradesh	
				ECONA304	Basic Econometrics	
			DSE Group-II	ECONA305	Development Economics	6
				ECONA306	International Economics	
				ECONA307	Mathematical Economics	
				ECONA308	Economic Systems	
			SEC-III	ECONA309	Research Methodology	4
				ECONA310	Public Finance	
			SEC-IV	ECONA311	Money & Banking	4
				ECONA312	Project Work	
			GEC-I	ECONA313	Economy of Himachal Pradesh	6
			GEC-II	ECONA314	Indian Economy	
				ECONA315	Development Economics	
				ECONA316	Environmental Economics	
4.	Music	1 Year	Core	MUSA101TH	Theory of Indian Music (Basic Principles of Indian Music & Biographies etc.)	3
				MUSA 102 PR	Practical (Stage Performance)	3
			Core	MUSA103TH	Theory of Indian Music (General & Biographies)	3
				MUSA 104 PR	Practical (Viva- Voce)	3
		II Year	Core	MUSA201TH	Ancient Granthas & Contribution of Musicologists	3
				MUSA202PR	Practical (Stage Performance)	3
			Core	MUSA203TH	Medieval Granthas & Contributions of Musicians	3
				MUSA204PR	Practical (Viva-voce)	3
			SEC-1	MUSA 205PR	Value Based & Practical Oriented Course for Hindustani Music (Vocal/Inst.) Presentation & Documentation- I	4
			SEC-2	MUSA206PR	Value Based & Practical Oriented Course for Hindustani Music	4

					(Vocal/Inst.) Presentation & Documentation- II	
		III Year	SEC-3	MUSA301 PR	Value Based & Practical Oriented Course for Hindustani Music (Vocal/Inst.) Presentation & Documentation- III	4
			SEC-4	MUSA 302PR	Value Based & Practical Oriented Course for Hindustani Music (Vocal/Inst.) Presentation & Documentation- IV	4
			DSE-1A	MUSA303TH	Theory of Indian Music & Study of Ancient Granthas & Ragas (Vocal/Inst.)	3
				MUSA304PR	Practical Vocal/Inst. Hindustani Music	3
			DSE-1B	MUSA305TH	Theory of Indian Music and Gharana Tradition (Vocal/Inst.)	3
				MUSA 306PR	Practical Vocal/Inst. Hindustani Music	3
			GE-1	MUSA307TH	Vocal/inst. Theory of Indian Music,	6
			GE-2	MUSA308PR	Practical Vocal/inst.	6
5.	Physical Education	I Year	Core	PED101TH PED 101PR	Introduction to Physical Education Athletics & Game-I	6
			Core	PED102TH PED102PR	Olympic Movement & Organisation of Tournaments Athletics & Game-II	6
		II Year	Core	PED201TH PED201PR	Human Anatomy & Physiology Athletics & Game-III	6
			Core	PED202TH PED202PR	Sports Psychology Athletics & Game-IV	6
			SEC	PED203TH	Sports Medicine, Physiotherapy and Rehabilitation	4
			SEC	PED204TH	Sports Training	4
		III Year	DSE	PED305TH	Recreation	6
				PED306TH	Or Kinesiology and Biomechanics	
			DSE	PED307TH	Method of Teaching in Physical Education	6
				PED308TH	Or Officiating and Coaching	
			SEC	PED301PR	Specialisation in Volleyball	4
				PED302PR	Or Specialisation in Football	4
				PED303PR	Or Specialisation in Kabaddi	4
			SEC	PED304PR	Specialisation in Athletics	4
			GE	PED309TH	Health Education and Nutrition	6
			GE	PED310TH	Yoga	6
6.	History	I Year	Core	HIST(A)101	1. History of India from the Earliest Times up to c. 300 CE	6
			Core	HIST(A)102	2. History of India from c. 300 to 1206	6



		II Year	Core	HIST(A)203	History of India from c. 1206-1707	6
			Core	HIST(A)204	History of India from c. 1707-1950	6
			SEC-I	HIST(A)213 HIST(A)214	Historical Tourism or Understanding Heritage	4
			SEC-II	HIST(A)215 HIST(A)216	An Introduction to Archaeology or Crafts & Artisans: Living Traditions	4
		III Year	Core	HIST(A)305	Modern and Contemporary World History I: 1871-1919	6
				HIST(A)306	Issues in World History-I (The Twentieth Century)	
			Core	HIST(A)307	Modern and Contemporary World History II: 1919-1992	6
				HIST(A)308	Issues in The World History-II (The Twentieth Century)	
			SEC-III	HIST(A)317 or HIST(A)318	Indian History and Culture Or Museums and Archives	4
			SEC-IV	HIST(A)319 or HIST(A)320	Introduction to Indian Art or Understanding Popular Culture	4
			GE-I	HIST(A)309 or HIST(A)310	Women in Indian History or Social-Religious Reform Movement in India (19 <sup>th</sup> & 20 <sup>th</sup> Centuries)	6
			GE-II	HIST(A)311 or HIST(A)312	Environmental Issues in India Or History of Himachal Pradesh, 1815-1972	6
7.	Sociology	I Year	Core	SOCL -A101	Introduction to Sociology	6
			Core	SOCL-A102	Society in India	6
		II Year	Core	SOCL-A 201	Sociological Theories	6
			Core	SOCL-A 202	Methods of Sociological Enquiry	6
			SEC-1	SOCL-A 203	Techniques of Social Research	4
			SEC-2	SOCL-A 204	Sociology of Environment	4
		III Year	SEC-3	SOCL-A 301	Social Demography	4
			SEC-4	SOCL-A 302	Theory and Practice of Development	4
			Core	SOCL-A 304	Marriage, Family and Kinship	6
			Core	SOCL-A 305	Social Stratification	6
			GE-1	SOCL-A 307	Polity and Society in India	6
			GE-2	SOCL-A 308	Economy and Society	6
8.	Political Science	I Year	Core	POLS-101	Introduction to Political Theory	6
			Core	POLS-102	Indian Govt.& Politics	6
		II Year	Core	POLS-201	Comparative Govt.& Politics	6
			Core	POLS-202	Introduction to International Politics	6
			SEC-1	POLS-203	Legislative Support	4
			SEC-2	POLS-204	Public Opinion & Survey Research	4
			Core	POLS 301A or POLS 301B	Themes in Comparative Political Theory Administration and Public Policy: Concepts and theories	6

		III Year	Core	POLS 302A or POLS 302B	Democracy and Governance or Understanding Globalization	6
			SEC-3	POLS 303	Democratic Awareness through legal literacy	4
			SEC- 4	POLS 304	Conflict and Peace building	4
			GE-1	POLS 305	Society, Economy and Politics in H P	6
			GE-II	POLS 306	Human rights, Gender and Environment	6
9.	Sanskrit	1 Year	Core	SKTDSC-101	Sanskrit Kavya	6
			Core	SKTDSC-102	Sanskrit Gadya Kavya	6
		II Year	Core	SKTDSC-201	Sanskrit Natak	
			Core	SKTDSC-202	Sanskrit Vyakaran	
			AEEC/SEC-1	SKT SEC 205	Ayurved ke Mool Sidhant	4
			AEEC/SEC-2	SKT SEC 206	Snaskrit Chhand evam Gyan	4
		III Year	Core	SKTDSE-301	Vyaktitva Vikas ka Bhartiya Drishtikon	6
			Core	SKTDSE-302	Sahityik Samalochna	6
			GE-1	SKTGE-303	Patanjal Yogasutra	6
			GE-2	SKTGE-304	Bhasha-Vigyan ke Moolbhoot Sidhant	6
			SEC -3	SKT SEC 305	Bhartiya Rangshala	4
			SEC -4	SKT SEC 306	Bhartiya Vastushastra	4
10.	Tourism and Travel Management	I Year	Core	TTMC101	Introduction of Travel and Tourism Management	6
			Core	TTMC102	Tourism Resources of India	6
		II Year	Core	TTMC201	Travel Agency & Tour Operation	6
			Core	TTMC204	Tourism Organization & Association	6
			SEC-I	TTMC202	Tourism Marketing or Tourism Logistic Support Services	4
				TTMC203		4
			SEC-II	TTMC205	Field Tour	4
		III Year	Core	TTMC-301	Tourism Guiding/Escort Services	6
			SEC-III	TTMC-302	Accounting Skills for Tourism Business Or Transport Service in Tourism	4
				TTMC-303		
			SEC -IV	TTMC-307	Skilling for Media and Journalism in Tourism Or Hotel and Resort Management	4
				TTMC-308		
			GE-1	TTMC-304	Researching for Hospitality and Tourism Management Or Tourism Impacts	6
				TTMC-305		
			GE-2	TTMC-309	Writing Skills for Tourism Or Leadership Development Program/ Camp Project Work	6
				TTMC -310		
11.	Hindi	I Year	Language Core	HIND101	Proyajanmulak Hindi	6
			Core	HIND102	Hindi Sahitya ka Itihas	6
			Core	HIND103	Madhyakalin Hindi Kavita	6
			AEEC	HIND104	Hindi Bhasha aur Sampreshan	4

			Language Core	HIND201	Hindi-II (Anivarya Hindi 'Rachna Punnj'	6
		II Year	Core	HIND202	Adhunik Hindi Kavita	6
			Core	HIND203	Hindi Gadya Sahitya	6
			SEC-I	HIND204	Karyalyi Hindi	4
				HIND205	Or Hindi Bhasha Shikshan	
			SEC-II	HIND206	Anuvaad Vigyan	4
				HIND207	Or Sanbhashn Kala	
		III Year	DSE-1A	HIND305	Lok Sahitya	6
			DSE-1B	HIND306	Chhayavadottar Hindi Kavita	6
			SEC-III	HIND301	Rang Alekh evam Rangmanch	4
				HIND302	Or Bhasha Computing	
			SEC-IV	HIND303	Chalchitra Lekhan	4
				HIND304	Or Samachar Sankalan aur Lekhan	
			GE-1	HIND307	Adhunik Bhartiya Sahitya	6
			GE-2	HIND308	Srjnatamak Lekhan ke Vividh Kshetra/ Aayaam	6

### Detail of Courses for B.Sc. Three Year Degree Programme

1.	Physics	I Year	Core-I	PHYS101 TH PHYS101 IA PHYS101 PR	Mechanics Theory	4
			Core-IV	PHYS102 TH PHYS102 IA PHYS102 PR	Mechanics Lab	2
					Electricity, Magnetism & EMT	4
		II Year	Core VII	PHYS201 TH PHYS201 IA PHYS201 PR	Electricity, Magnetism & EMT Lab	2
					Statistical & Thermal Physics	4
			Core X	PHYS202 TH PHYS202 IA PHYS202 PR	Statistical & Thermal Physics Lab	2
					Waves & Optics Theory	4
			SEC-1 (Choose any one from given two)	PHYS203TH PHYS203 IA PHYS203 SE or PHYS204 TH PHYS204 IA PHYS204 SE	Waves & Optics Lab	2
					Physics Workshop Skills Theory	3+1=4
			SEC-2 (Choose any one from given two)	PHYS205TH PHYS205 IA Phys205 SE or PHYS206TH PHYS206 IA PHYS206 SE	Physics Workshop Skills Skill Exam or Computational Physics Theory	
					Computational Physics Lab	
		III Year	DSE-I (Choose any one from given three)	PHYS301 TH PHYS301 IA PHYS301 PR	Electrical Circuits & Network Skill Theory	3+1=4
					Electrical Circuits & Network Skill Skill Exam or Basic Instrumentation Skills Theory Basic Instrumentation Skills Skill Exam	



2.	Mathematics	I Year		PHYS303 TH PHYS303 IA PHYS303 TU	Astronomy & Astrophysics Theory Astronomy & Astrophysics Tutorials	TH+IA=5 TU=1
			DSE-IB (Choose any one from given three)	PHYS304 TH PHYS304 IA PHYS304 TU	Nuclear and Particle Physics Theory Nuclear and Particle Physics Tutorial	TH+IA=5 TU=1
				PHYS305 TH PHYS305 IA PHYS305 PR	Quantum Mechanics Theory Quantum Mechanics Lab	TH+IA=4 PR=2
				PHYS306 TH PHYS306 IA PHYS306 PR	Physics of Devices Instruments Theory Physics of Devices Instruments Lab	TH+IA=4 PR=2
			SEC-3 (Choose any one from given two)	PHYS307 TH PHYS307 IA PHYS307 SE	Radiation Safety Theory Radiation Safety Skill Exam	TH+IA=3 SE=1
				PHYS308 TH PHYS308 IA PHYS308 SE	Applied Optics Theory Applied Optics Skill Exam	TH+IA=3 SE=1
			SEC-4 (Choose any one from given two)	PHYS309 TH PHYS309 IA PHYS309 SE	Weather Forecasting Theory Weather Forecasting Skill Exam	TH+IA=3 SE=1
				PHYS310TH PHYS310IA PHYS310SE	Renewable Energy and Energy Harvesting Theory Renewable Energy and Energy Harvesting Skill Exam	TH+IA=3 SE=1
		I Year	Core	MATH101TH	Differential Calculus	6
			Core	MATH102TH	Differential Equations	6
		II Year	Core	MATH201TH	Real Analysis	6
			Core	MATH202TH	Algebra	6
			SEC-1 (Choose any one from given three)	MATH307TH	Logic and sets	4
				MATH308TH	Analytical Geometry	
				MATH309TH	Integral Calculus	
			SEC-2 (Choose any one from given three)	MATH310TH	Vector Calculus	4
				MATH311TH	Boolean Algebra	
				MATH312TH	Number Theory	
		III Year	DSE-IA (Choose any one from given three)	MATH301TH OR MATH302TH OR MATH303TH	Matrices OR Mechanics OR Linear Algebra	6
			DSE-IB (Choose any one from given three)	MATH304TH OR MATH305TH OR MATH306TH	Numerical Methods OR Complex Analysis OR Linear Programming	6
			SEC-3 (Choose any one from given three)	MATH313TH OR MATH314TH OR MATH315TH	Probability and Statistics OR Mathematical Finance OR Mathematical Modelling	4

			SEC-4 (Choose any one from given three)	MATH316TH OR MATH317TH OR MATH318TH	Theory of Equations OR Transformation and Game Theory OR Graph Theory	4
3.	Chemistry	I Year	Core	CHEM101TH CHEM101IA CHEM101PR	Atomic Structure, Bonding, General Organic Chemistry & Aliphatic Hydrocarbons	6
			Core	CHEM102TH CHEM102IA CHEM102PR	States of Matter, Chemical Kinetics & Functional Organic Chemistry	6
		II Year	Core	CHEM201TH CHEM201IA CHEM201PR	Solution, Phase Equilibrium, Conductance, Electrochemistry & Organic Chemistry	6
			Core	CHEM202TH CHEM202IA CHEM202PR	Chemistry of Main Group Elements, Chemical Energetics & Equilibria	6
			SEC-1	CHEM203TH CHEM203IA	Basic Analytical Chemistry	4
			SEC-2	CHEM204TH CHEM204IA	Fuel Chemistry and Chemistry of Cosmetics & Perfumes	4
		III Year	DSE-2A	CHEM301TH CHEM301IA CHEM301PR	Polynuclear Hydrocarbons, Dyes, Heterocyclic Compounds & UV, IR, NMR Spectroscopy	6
			DSE-2B	CHEM305TH CHEM305IA CHEM305PR	Polymer Chemistry	6
			SEC-3	CHEM307TH CHEM307IA	Chemical Technology & Society and Business Skills for Chemistry	4
			SEC-4	CHEM308TH CHEM308IA	Pesticide Chemistry & Pharmaceutical Chemistry	4
4.	Computer Science	I Year	CORE-II	COMP101TH	Problem Solving Using Computer	4
				COMP101PR	Software Lab Using Python	2
			CORE-V	COMP102TH	Office Automation Tools	4
				COMP102PR	Office Automation Tools Lab	2
		II Year	COREVIII	COMP201TH	Computer System Architecture	6
			CORE-XI	COMP202TH	Database Management System (DBMS)	4
				COMP202PR	Database Management System (DBMS) Lab	2
			SEC-2	COMP203TH	PHP Programming	4
		III Year	DSE-2A	COMP301TH	Operating System	6
			DSE-2B	COMP302TH	Data Structure and File Processing	4
				COMP302PR	Data Structure and File Processing Lab	2
			SEC-4	COMP303TH	Software Engineering	4
5.	Botany	I Year	DSC-1A	BOTA101	Biodiversity (Microbes, Algae, Fungi)	6
			DSC-1B	BOTA102	Plant Ecology and Taxonomy	6
		II Year	DSC-1A	BOTA201	Plant Anatomy and Embryology	6
			DSC-1B	BOTA202	Plant Physiology and Metabolism	6
			SEC-1	BOTA203	Bio-Fertilizers	4
			SEC-2	BOTA204	Gardening and Floriculture	4

6.	Zoology	III Year	DSE - IA	BOTA-301	Economic Botany & Biotechnology	6
			DSE- IB	BOTA-303	Cell and Molecular Biology	6
			SEC-3	BOTA-306	Medicinal Botany and Ethno-Botany	4
			SEC-4	BOTA-307	Mushroom Cultivation Technology	4
		I Year	Core	ZOOL101 TH ZOOL101 PR	Animal Diversity	6
			Core	ZOOL102TH ZOOL102 PR	Comparative Anatomy and Developmental Biology of Vertebrates	6
		II Year	Core	ZOOL201 TH ZOOL201 PR	Physiology and Biochemistry	6
			Core	ZOOL202 TH ZOOL202 PR	Genetics and Evolutionary Biology	6
			SEC-1	ZOOL 203TH	Medical Diagnostics	4
			SEC-2	ZOOL 204TH	Apiculture	4
		III Year	DSE-1A	ZOOL301(A) TH ZOOL301(A) PR or ZOOL301(B) TH ZOOL301(B) PR or ZOOL301(C)TH ZOOL301(C)PR	Applied Zoology	6
					or Animal Biotechnology	6
					or Aquatic Biology	6
			DSE-1B	ZOOL302(A) TH ZOOL302(A) PR or ZOOL302(B) TH ZOOL302(B) PR or ZOOL302(C)TH ZOOL302(C)PR	Insect, Vector and Diseases	6
					or Immunology	6
					or Reproductive Biology	6
			SEC-3	ZOOL 303TH	Sericulture	4
			SEC-4	ZOOL 304(A)TH or ZOOL 304(B)TH	Aquarium Fish Keeping or Research Methodology	4

### Details of Courses for B.Com. Three Year Degree Course

Course No	Course Title	Course Type
<b>B Com. I</b>		
BC1.1	Financial Accounting	Core Course C-1
BC1.2	Business Organization and Management	Core Course C-2
BC1.3	Business Law	Core Course C-4
BC1.4	Business Statistics and Mathematics	Core Course C-5
	Environmental Studies	Ability Enhancement Compulsory Course-1
	English-1 Core English (Compulsory)	Core Course C-3
	Language: English/Hindi/ Mod. Ind. Language	Ability Enhancement Compulsory Course-2
	Hindi-I/ Mod. Ind. Language	Core Course C-6

B Com II		
BC 2.1	Company Law	Core Course C-7
BC 2.2	Income Tax Law and Practice	Core Course C-8
BC 2.3	Computer Applications in Business	Skill Enhancement Elective Course -1
BC 2.4	Corporate Accounting	Core Course C-11
BC 2.5	Cost Accounting	Core Course C-12
BC 2.6	E- Commerce	Skill Enhancement Elective Course -2
	English – II	Core Course C - 9
	Hindi –II	Core Course -10
B Com III		
BC 3.1	a) Human Resource Management	Discipline Specific Elective-1 ( Any one of these three)
	b) Principles of Marketing	
	c) Fundamentals of Fin. Management	
BC 3.2	a) Corporate Governance and Auditing	Discipline Specific Elective-2 ( Any one of these two)
	b) Goods and Service Tax (GST)	
BC 3.3	Entrepreneurship	Skill Enhancement Elective Course -3
ECONA313	Economy of Himachal Pradesh	GE-1
BC 3.5	a) Corporate Tax Planning	Discipline Specific Elective-3 ( Any one of these four)
	b) Banking and Insurance	
	c) Management Accounting	
	d) Computerized Accounting System	
BC3.6	a) International Business	Discipline Specific Elective-4 ( Any one of these four)
	b) Office Management and Secretarial Practice	
	c) Fundamental of Investment	
	d) Consumer Protection	
BC 3.7	Personal Selling and Salesmanship	Skill Enhancement Elective Course -4
ECONA314	Indian Economy	GE-2

#### STUDENT'S COURSE WISE CONTINUOUS COMPREHENSIVE ASSESSMENT (CCA) AND EVALUATION

All courses (Core, DSE, AECC & SEC) involve an evaluation system of students that has the following two components:

- Continuous Comprehensive Assessment (CCA) accounting for 30% of the final grade that a student gets in a course; and
- Annual Examination accounting for the remaining 70% of the final grade that the student gets in a course.

##### a) Continuous Comprehensive Assessment:

This would have the following components:

**I. Classroom Attendance :** Each student will have to attend a minimum of 75% Lectures / Tutorials / Practicals. A student having less than 75% attendance will not be allowed to appear in the annual Examination.

- Those having between 74% and 65% attendance will apply for exemption in a prescribed form accompanied by clear reason(s) for absence to the authorized functionaries.
- Those having between 64% and 50% attendance will apply for exemption in a prescribed form accompanied by a Medical Certificate from a Government Hospital.



- The exemption from 75% attendance will be given to those participating in prescribed co-curricular activities (e.g. NCC, NSS, Youth Festivals, Sports, etc.) to the extent of 25% (making the necessary attendance as 50% in the annual examination cases). However, the claim for this exemption should be supported by authenticated certificate from the concerned college authorities.
- Candidates who are getting the exemptions, except for those getting exemptions for co-curricular activities, will not be entitled for getting the CCA marks for classroom attendance as given below:

**II. Classroom Attendance Incentive:** Those having greater than 75% attendance (for those participating in Co-curricular activities, 25% will be added to per cent attendance) will be awarded CCA marks as follows (out of 5):-

- i) 75% to 79% - 1 mark
- ii) 80% to 84% - 2 marks
- iii) 85% to 89% - 3marks
- iv) 90% to 95% - 4 marks
- v) 95% above - 5 marks

### **III. House examination**

There will be one house examination, to be conducted when approx. 2/3 of the syllabus has been covered. This examination will be for 15 marks and will be conducted by the college in consultation with the teachers.

In laboratory courses (having only practical (P) component), the students will be tested on the basis of laboratory exercises given by the course teacher concerned. Rest of the procedure will remain the same as above. The remaining 10 marks of the CCA will be awarded on the basis of seminar / assignment / term paper etc. that the course teacher might give to the students.

### **b) ANNUAL EXAMINATION**

The remaining 70% of the final grade of the student in a course will be on the basis of an annual examination that will be for three hours duration and will be covering the whole syllabus of the course.

**Note :** Only those students will be allowed to appear in the annual examination who have been successful in the CCA.

- \* A candidate who does not pass the annual examination in any course(s) or due to some reason is not able to appear in this examination, other conditions being fulfilled, and so is considered as 'Fail', shall be permitted to appear in such failed course(s) in the subsequent supplementary/annual examination as per the instructions issued by HP University Shimla time to time.
- \* The registration for the annual examination will be done at the time of the enrolment for the course at the beginning of the session. The fee for the annual examination will also be collected at that time as decided by the university from time to time.
- \* A student, who fulfills all the requirements for appearing in annual examination, is unable to appear in the examination or to complete it on account of his/her own serious illness, accident, or on account of the death of near relative (mother, father, brother and sister), or the dates of state or national level examinations falls on dates of the annual examination may be allowed to appear in the annual examination in the next academic year. Permission to sit in the examination will be permitted by college Principal/Director on the production of a valid certificate/document from the competent authority. The college will send the name of the student to the Registration and Migration Cell for information.

## **DETAILS OF FEE STRUCTURE**

### **A. REGISTRATION FEE FOR ONLINE ADMISSION IN THE WEB PORTAL RS. 50/- PER COURSE**

### **B. GOVERNMENT ACCOUNT FEES (ANNUAL CHARGES)**

- i) Admission Fee - Rs. 50.00
- ii) Re- admission fees (first time) - Rs. 100.00
- iii) Re- admission fees (second time) - Rs. 200.00
- iv) Late Admission fee - Rs. 10.00 per day
- v) Tuition Fee (only for boys) - Rs. 600.00
- vi) Late payment of dues (per day) - Rs. 10.00

### **C. COLLEGE ANNUAL CHARGES (REFUNDABLE)**

- i) Library Security - Rs. 100.00 ( for 1st year students only)

### **D. COLLEGE ANNUAL CHARGES (NON-REFUNDABLE)**

- i) House Examination Fund - Rs. 40.00
- ii) Health Fund - Rs. 6.00
- iii) Campus development beautification & up-keep Fund - Rs. 10.00
- iv) Book replacement Fund - Rs. 25.00
- v) Furniture repair/replacement Fund - Rs. 10.00
- vi) Identity Card - Rs. 10.00
- vii) Magazine Fund - Rs. 50.00
- viii) Student aid Fund - Rs. 2.00
- ix) Cultural activities Fund - Rs. 20.00
- x) Computer & Internet Facility - Rs. 20.00
- xi) SCA fund - Rs. 10.00
- xii) NCC - Rs. 10.00
- xiii) Amalgamated Fund - Rs. 300.00
- xiv) Sports Fee - Rs. 240.00
- xv) Building Fund - Rs. 120.00
- xvi) Physics - Rs. 240.00
- xvii) Chemistry - Rs. 240.00
- xviii) Botany - Rs. 240.00
- xix) Zoology - Rs. 240.00
- xx) Music/Geography/Physical Edu. - Rs. 180.00
- xxi) Rover and Rangers Fund - Rs. 60.00
- xxii) Computer Practical (Commerce and Mathematics Students) - Rs. 120.00

### **E. ABSENCE AND OTHER FINE**

- xxiv) Absence Fine (per period) - Rs. 1.00
- xxv) Absence Fine (per practical) - Rs. 3.00
- xxvi) Absence from House Examination (per paper) - Rs. 10.00

### **F. UNIVERSITY CHARGES**

- xxvii) University Development Fee - Rs. 250.00 annum from student Gen. Categories  
(Rs. 100/- from students of IRDP/BPL categories)
- xxviii) Uni Continuation Fee - Rs. 10.00 (for 2nd and 3rd year students)
- xxix) Uni Sports Fee - Rs. 240.00
- xxx) Uni Youth Welfare Fund - Rs. 15.00
- xxxi) Uni Holiday Home Fee - Rs. 1.00

8. No tuition fee is charged from the girl students (Bonafide Himachali)

9. Student having more than 40% disability are also exempted from tuition fee. They have to produce disability certificate.

10. Migration Fee Rs. 200.00

**G. Contribution towards PTA Fund.** Rs. 300.00 per student (at the time of admission)

### **GENERAL INSTRUCTIONS FOR REALISING FEES & FUNDS:**

1. a) Every student must pay his/her dues on the dates notified from time to time.  
A student will have to pay dues for 1st quarter at the time of admission.  
b) The dues for the 2nd quarter will have to be paid as per the schedule notified by the college authority.  
c) Failure to pay dues on due date will entail a fine of Rs. 10/- per day.  
d) In case of non-payment of dues in advance, the name of the student will be struck off from the rolls at the end of that month.  
e) Registration fee will not be charged from student migrating from another college, if he/she is already registered with H.P. University. Other dues will have to be paid from the month of joining this institution provided student has not paid the dues in the college from which he/she has migrated.
2. The name of a student will be struck off from the rolls of the college if he/she remains absent without leave for ten days or more in any class/subject (Theory/Practical).
3. Every student will have to procure No Dues Certificate from the Library, NCC, NSS, Sports, Hostel, College Canteen, Fee Clerk, etc. if he wants to leave the college.
4. The Principal can expel a student from the college if he/she is found guilty of misconduct.
5. The security deposit will lapse if a student does not apply for refund of security within one year of leaving the college.
6. The fine claimed for absence has to be paid along with dues, while fines imposed otherwise have to be deposited by the date announced.
7. In case the name of a student is struck off for the first time the re-admission is permissible within first 10 days with a fee of Rs. 100/- on the prescribed performa, if name is struck off for the second time re-admission is done within 7 days with a fee of Rs. 200/- in the presence of the parents. After that no re admission is allowed. For the condition of 75% attendance, the lectures will be counted from 1st official teaching day.

### **OTHER FINE:**

- (a) Absence from one theory period Rs. 1/-
- (b) Absence from a Practical Rs. 3/-
- (c) Absence from House Examination Rs. 10/-
- (d) Absence from House tutorial Group/ class test Rs. 1/- per test
- (e) Delay in returning Library books Rs. 1/- per day per book.

### **Note:**

**\* Tuition fee not applicable to Bonafide (Himachal) girls' students.**

\* The fee structure is indicative and it may change as per H.P. University/H.P. Govt. Latest Rules & Regulations.

## **Scholarships**

The college, on behalf of the Govt. of H.P., offers various scholarship & awards to the students regulated by detailed rules available in the college office.

Applications for these scholarships/stipends are submitted online which is notified by the Govt. of Himachal Pradesh from time to time. The various scholarships/stipends offered are as under: -

1. Govt. of India scheduled cast & scheduled tribe scholarships.
2. Govt. of India scholarship for disabled.
3. Sainik welfare scholarship.
4. Scholarship for the Wards of Freedom Fighters.
5. Govt. of India I.R.D.P. scholarship.
6. Kalpana Chawala "Chhatravriti Yojana" (H.P. Govt.)
7. Indira Gandhi Utkrisht "Chhatravriti Yojana" (H.P. Govt.)
8. Maharishi Balmiki "Chhatravriti Yojana" (H.P. Govt.)
9. Dr. B.R. Ambedkar Post Matric Scholarship for the economically backward students.
10. Scholarship to OBC Students.
11. Scholarship for students belonging to minority community

## **Hostel**

A Hostel for Tribal Girl Students has been constructed recently near the college building which will provide a very good facility to the Girl Students. It has capacity of accommodation for 105 girls.

## **Library**

1. The college Library is one of the best in the region with a very rich collection of books and journals. The library has different sections for text books. Books are also issued for the whole sessions to the needy poor students on the recommendation of the tutor.
2. Generally, two books are issued at a time for 14 days and the librarian has the right to recall the books at any time.
3. Reference books are not issued.
4. In case of loss of books, the student will have to either replace the book or pay the fine in addition to the present price of the books.



### **Leave Rules**

1. Student can proceed on leave mentioning specific reasons with prior permission. For this he/she should fill in the leave form to be supplied by the college (costing Rs. 5/- per booklet) at the time of admission.
2. A tutor can recommend leave up to three days. Leave up to one week will be sanctioned by the senior tutor. In case the senior tutor is on leave & leave for more than a week will be sanctioned by the Principal on the recommendation of the tutor.
3. Leave during House Examination will be sanctioned by the Principal on the recommendation of the tutor.
4. Leave for sickness must be accompanied by a medical certificate.

### **Annual Prize Distribution Function**

Annual Prize Distribution Function will be held at the end of the academic session. Prizes will be awarded to those students who perform excellently in the fields of academics, sports, cultural, NCC, NSS, R&R and other activities. The rules for the awards or prizes will be notified later on.

### **Tutorial Groups**

Every student is assigned a tutorial group as per the major subject opted by him/her. Each group is guided by the teacher of the major subject who is also the tutor for that group. The identity cards of the students will also be signed by their respective tutors. A mentoring session will be held every month for each group. During this session students can seek advice for their academic as well as personal problems.

### **Counselling & Career Guidance**

Keeping in mind the career of the students, the college runs a Counselling & Career Guidance cell. This Cell runs various campaign programmes to make the students aware of various career opportunities available to them. In this regard, seminars/guest lectures are organized by Counselling & Career Guidance Cell.

### **NCC**

NCC facility is available in the college for boys as well as girls. There are limited seats available so the recruitment is done by a selection procedure to fill the seats. **The cadets who qualify 'C' certificate examination with grade 'A' or 'B' are directly called for SSB interview for entry in the forces as an Officer through "NCC SPECIAL ENTRY SCHEME" twice in a year in the months of February and October.**

### **NSS**

The college has one unit of National Service Scheme (NSS). The enrolment of the students to NSS is done by a selection procedure. Seven days special camp will be held in the last week of December 2021. Note: The students can opt either for NCC or NSS.

### **Rovers & Rangers**

Rovers & Rangers have also been introduced in the college and the students can opt for Rovers & Rangers provided, if they are not enrolled in NCC or NSS.

### **College Magazine (BINWA)**

The college Magazine "BINWA" is published to give expression to the creative talents of our student. The magazine has seven sections, each section edited by a member of the staff and assisted by a student editor.

### **Sports and Co-Curricular Activities**

The college provides excellent facilities to sports persons who wish to make in games. The college prepares teams for University Championships in almost all disciplines. A committee of teachers decides the formation of represent the college in different tournaments. No student of the college can play for an outside team without the written permission of the Principal. The college also provides guidance to students in various cultural activities. There are committees which prepare students for participation in various competitions. These teams are Music (Vocal & Instrumental), Debate, Declamation, Elocution, Symposium, Quiz, Drama, Poetic Symposium & Dance. College. Annual Athletic Meet will be held in the 2nd week of December, 2021.

### **Conduct and Discipline**

**Discipline** is the most important part of the student's life. Violation of rules and regulation will not be tolerated. **The Principal can impose fine, suspension or rustication of any student who is found indulging in such misconduct as is listed below.**

1.     a) Any act of ragging on or around campus will be severely dealt with. Ragging implies harassment/physical or mental torture to another student by a student or a group of students. Any student found associated in such notorious activities will be guilty of gross misconduct. Remember **Ragging is cognizable offence.**
- b) Anybody found guilty of writing obscene language on blackboards, walls or furniture.
- c) Aimlessly loitering in the verandahs, making noise or attempting to disturb classes.
- d) **Smoking or taking drugs/ alcohol** etc. in the campus.
- e) Any attempt to damage the furniture or other property in campus.
- f) Bringing unwanted outside person to the campus or sitting unnecessarily within the Campus.
- g) Pasting posters on the walls or notices on the Notice Board without permission of the Principal.
2. Students who participate in sports or other extra-curricular activities/educational Tourisms must produce written permission from their parents/guardians.
3. All students must always carry with them their duly completed identity cards which is issued to them at the time of admission. They must produce their identity cards whenever demanded by any teacher or the Principal.
4. Parents/guardians are requested to remain in touch with the Principal and the concerned teachers regarding the progress of their wards in the college.
5. **Outsiders are not allowed in the college campus.**

## Important Directions to the Students

1. A student must produce original certificate at the time of admission.
2. **The students seeking admission to the 1st Year must be accompanied by their parents/Guardians.**
3. The Students are advised to fill the admission form very carefully. No. column should be left blank.
4. Students are advised to consult Subject Combination Chart, Credit Chart and Major-wise Frame Work Chart for filling admission form.
5. The Students can approach the Admission Guidance Committee in the Staff Room, if they face any problem in the selection of major subject or the subject combination.
6. The filled up forms complete in all respects should be submitted with the respective admission committee at the venues mentioned in the prospectus.
7. **The first list of selected candidates will be displayed as per the schedule circulated by the H.P. University or Director of Higher Education, H.P.**
8. The Students applying for more than one Major subjects must apply on separate Admission form.
9. Internal Assignments will be awarded on the basis of Mid-Term Test, Attendance, Assignments & Presentations. This will be included in the annual result.
10. Any student representing the College in Sports/ Cultural/ NCC/ NSS/ Co-Curricular Activities must get permission from concerned subject teachers.
11. There is complete restriction on bringing unwanted outsiders to the college campus.
12. **The use of Cell / Mobile Phone is strictly prohibited.**

**रैगिंग कानूनी अपराध है।**





## **Ragging is a Punishable Offence Under Law**

AS PER THE ORDER OF HON'BLE SUPREME COURT AND STATE GOVERNMENT, RAGGING IS ILLEGAL AND IS COMPLETELY PROHIBITED AND BANNED BOTH INSIDE AND OUTSIDE THE COLLEGE CAMPUS. ANYBODY CAUGHT IN INDULGING IN THIS EVIL EXERCISE SHALL FACE PENALTY UNDER LAW. ANY ACT EVEN REMOTELY SUGGESTIVE OF RAGGING SHOULD BE REPORTED IMMEDIATELY TO COLLEGE AUTHORITIES.

