YEARLY STATUS REPORT - 2020-2021

Part A

Data of the Institution

1.Name of the Institution PANDIT SANT RAM GOVERNMENT COLLEGE

- Name of the Head of the institution Dr. Mohinder Pal

- Designation Principal

- Does the institution function from its own campus? Yes

- Phone no./Alternate phone no. 01894263037

- Mobile No: 7018317947

- Registered e-mail gcbaijnath-hp@nic.in

- Alternate e-mail psrgc.baijnath@gmail.com

- Address Pandit Sant Ram Government College, Baijnath, District Kangra, Himachal Pradesh

- City/Town BAIJNATH

- State/UT Himachal Pradesh

- Pin Code 176125

2.Institutional status

- Affiliated / Constitution Colleges

- Type of Institution Co-education

- Location Semi-Urban

- Financial Status **UGC 2f and 12(B)**

- Name of the Affiliating University **Himachal Pradesh University, Shimla**

- Name of the IQAC Coordinator **Dr. Ramesh Chand**

- Phone No. **01894263037**

- Alternate phone No. **01894263037**

- Mobile **9418164825**

- IQAC e-mail address **gcbaijnath-hp@nic.in**

- Alternate e-mail address **psrgc.baijnath@gmail.com**

3.Website address (Web link of the AQAR (Previous Academic Year) http://gcbaijnath.ac.in/

4.Whether Academic Calendar prepared during the year? **Yes**

- if yes, whether it is uploaded in the Institutional website Web link:

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 2	**B**	**2.2**	**2013**	**08/07/2013**	**07/07/2018**

6.Date of Establishment of IQAC **01/07/2007**

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Central Govt. Department	**Nil**	**Central Govt.**	**2020**	**0**
State Government	**Non Plan Expenditure**	**State Government**	**2020**	**0**

8.Whether composition of IQAC as per latest **No**

NAAC guidelines

- Upload latest notification of formation of IQAC   No File Uploaded

9.No. of IQAC meetings held during the year   03

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?   Yes

- If No, please upload the minutes of the meeting(s) and Action Taken Report   View File

10.Whether IQAC received funding from any of the funding agency to support its activities during the year?   No

- If yes, mention the amount

11.Significant contributions made by IQAC during the current year (maximum five bullets)

IQAC Meetings with, heads, staff members, all coordinators for reviewing the proper implementation of the academic calendar, maintenance of attendance registers, preparing AQARs, and implementing various extension activities of the college.

Due to imposed lockdown, online meetings with teaching staff held at regular intervals to implement the academic schedule for the session and teachers were directed to use maximum ICT tools for online teaching

In order to enhance their knowledge, skills and professional competence, teachers were encouraged to participate in various Faculty Development Programmes online and adapt to the new system of teaching.

For better E-Governance admission process was shifted from manual to online and the official website of the college was upgraded for better information processing. mode

Online training for NCC cadets for covid duties to assist the Civil Administration during lockdown/curfew by NCC authorities and Directorate of Higher Education Shimla

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
Online admission and fee collection	Software installation was outsourced to private agency and admission committee was given online training to use that.
Motivation	Online motivational lectures attended by the students
Physical verification of the labs	Verification of the equipment done during the relaxation in lockdown

13.Whether the AQAR was placed before statutory body? No

- Name of the statutory body

Name	Date of meeting(s)
Nil	Nil

14.Whether institutional data submitted to AISHE

Part A

Data of the Institution

1.Name of the Institution	PANDIT SANT RAM GOVERNMENT COLLEGE
• Name of the Head of the institution	Dr. Mohinder Pal
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	01894263037
• Mobile No:	7018317947
• Registered e-mail	gcbaijnath-hp@nic.in
• Alternate e-mail	psrgc.baijnath@gmail.com
• Address	Pandit Sant Ram Government College, Baijnath, District Kangra, Himachal Pradesh
• City/Town	BAIJNATH
• State/UT	Himachal Pradesh
• Pin Code	176125

2.Institutional status

• Affiliated / Constitution Colleges	
• Type of Institution	Co-education
• Location	Semi-Urban
• Financial Status	UGC 2f and 12(B)
• Name of the Affiliating University	Himachal Pradesh University, Shimla

• Name of the IQAC Coordinator	**Dr. Ramesh Chand**	
• Phone No.	**01894263037**	
• Alternate phone No.	**01894263037**	
• Mobile	**9418164825**	
• IQAC e-mail address	**gcbaijnath-hp@nic.in**	
• Alternate e-mail address	**psrgc.baijnath@gmail.com**	

3.Website address (Web link of the AQAR (Previous Academic Year)	http://gcbaijnath.ac.in/
4.Whether Academic Calendar prepared during the year?	**Yes**
• if yes, whether it is uploaded in the Institutional website Web link:	

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 2	**B**	**2.2**	**2013**	**08/07/2013**	**07/07/2018**

6.Date of Establishment of IQAC	**01/07/2007**

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Central Govt. Department	**Nil**	**Central Govt.**	**2020**	**0**
State Government	**Non Plan Expenditure**	**State Government**	**2020**	**0**

8.Whether composition of IQAC as per latest NAAC guidelines	**No**
• Upload latest notification of formation of IQAC	No File Uploaded

9.No. of IQAC meetings held during the year	03	
• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?	Yes	
• If No, please upload the minutes of the meeting(s) and Action Taken Report	View File	
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	No	
• If yes, mention the amount		

11.Significant contributions made by IQAC during the current year (maximum five bullets)

IQAC Meetings with, heads, staff members, all coordinators for reviewing the proper implementation of the academic calendar, maintenance of attendance registers, preparing AQARs, and implementing various extension activities of the college.
Due to imposed lockdown, online meetings with teaching staff held at regular intervals to implement the academic schedule for the session and teachers were directed to use maximum ICT tools for online teaching
In order to enhance their knowledge, skills and professional competence, teachers were encouraged to participate in various Faculty Development Programmes online and adapt to the new system of teaching.
For better E-Governance admission process was shifted from manual to online and the official website of the college was upgraded for better information processing. mode
Online training for NCC cadets for covid duties to assist the Civil Administration during lockdown/curfew by NCC authorities and Directorate of Higher Education Shimla

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
Online admission and fee collection	Software installation was outsourced to private agency and admission committee was given online training to use that.
Motivation	Online motivational lectures attended by the students
Physical verification of the labs	Verification of the equipment done during the relaxation in lockdown

13.Whether the AQAR was placed before statutory body?	**No**

- Name of the statutory body

Name	Date of meeting(s)
Nil	Nil

14.Whether institutional data submitted to AISHE

Year	Date of Submission
2021	31/12/2021

15.Multidisciplinary / interdisciplinary

16.Academic bank of credits (ABC):

17.Skill development:

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

20.Distance education/online education:	

Extended Profile

1.Programme

1.1 Number of courses offered by the institution across all programs during the year	**21**

File Description	Documents
Data Template	No File Uploaded

2.Student

2.1 Number of students during the year	**1711**

File Description	Documents
Data Template	No File Uploaded

2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	**441**

File Description	Documents
Data Template	No File Uploaded

2.3 Number of outgoing/ final year students during the year	**255**

File Description	Documents
Data Template	No File Uploaded

3.Academic

3.1	**25**

Number of full time teachers during the year

File Description	Documents
Data Template	No File Uploaded

3.2

Number of Sanctioned posts during the year

32

File Description	Documents
Data Template	No File Uploaded

4.Institution

4.1

Total number of Classrooms and Seminar halls

19

4.2

Total expenditure excluding salary during the year (INR in lakhs)

1491510

4.3

Total number of computers on campus for academic purposes

82

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The college being affiliated to Himachal Pradesh University follow the curriculum prescribed. Keeping in view the interests of the students academic flexibility is provided to the students in selection of subject combination. Interactive sessions are held with the students to guide them about the future prospects of the courses being offered. Meetings with the head of departments are held to decide the workload and the time table committee is assigned the work of preparing the time table for the session. Academic calender is prepared in the beginning of the session after due deliberations with the IQAC and all the details pertaining to extracurricular activities through the session are planned. Various schedules are planned to facilitate effective implementation of curricula in the best of the interests of

the students. Teachers are advised to inculcate interactive learning among the students by quiz, group discussions, power point presentations , seminars and field excursions to enhance their learning abilities. The progress of the students is reviewed regularly at the departmental level and internal assessments is awarded accordingly.

File Description	Documents
Upload relevant supporting document	[View File](#)
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Evaluation being the integral part of the teaching learning process, the college has adopted the choice based component for the internal assessment of the theory subjects to evaluate the progress of the students through out the year. This encourages the students to progress continuously leading to thorough understanding of the course and allows the teachers to evaluate their performance at regular intervals. The continuous internal evaluation system consists of class tests, seminars, quiz, presentations, assignments etc. Autonomy has been introduced at class tests where teachers are free to decide about he frequency of the tests and timings. Mid term examinations are held as per the schedule decided in the beginning of the session to give exposure to the students to the university exam pattern and teachers are directed to complete the prescribed syllabus before the commencement of the exams. Mid term results are analysed and discussed by the respective teachers in the class to identify the weaker areas of the students and special sessions are held to guide them how to improve upon. Recognising the role of parents in enhancing the learning abilities of the students, Parent Teacher Association meetings are held at regular intervals to apprise the parents about the progress of the students. To augment the learning abilities of the students, they are encouraged to access various E- resources such as lecture notes, power point presentations, consultation through e mails and whatsApp groups. Question banks prepared on the pattern of previous years University question papers are prepared by the teachers and disbursed to the students to reduce the anxiety about the final exam among them. IQAC periodically monitors the coverage of syllabus, quality of question papers and assignments, preparation

of answer schemes, progress of the lab sessions, etc.

File Description	Documents
Upload relevant supporting documents	No File Uploaded
Link for Additional information	Nil

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University	C. Any 2 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	No File Uploaded

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

21

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

0

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	No File Uploaded

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

0

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

0

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	No File Uploaded

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The institution integrates cross cutting issues like Moral values, Human values, Gender Equality, Environmental Awareness into the curriculum to provide free environment for inculcating values and developing ethical competence among the students. The college celebrates the days of National and International importance like Republic Day, Women's Day, Teacher's Day, Independence Day, International Yoga Day to nurture moral , ethical and social values in the students. There is a Women Grievance Cell and Grievance Redressal Cell to provide counselling to the students and promote gender equality among the students. The college campus is secured with CCTV and there is a Girl's hostel providing safe environment to all the students. A separate course in

Environmental Awareness has been incorporated in the curriculum to impart fundamental education to the students about the Environment and related issues. NSS promotes environmental protection through tree plantation and other sustainable development programs. A host of activities are undertaken every year by NSS in nearby villages by organising camps where people are educated about planting trees, cleanliness, creating plastic free zones and cleaning rivers etc. The college takes efforts for integration of ethical and human values through extra-curricular activities during the camp. The NSS also provides platform for the organization of different social activities like Blood Donation Camps, Voter Awareness Programmes and Road Safety Programmes, where resource persons are engaged from the specialised fields to give their deliberations from time to time.

File Description	Documents
Any additional information	**No File Uploaded**
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

02

File Description	Documents
Any additional information	**No File Uploaded**
Programme / Curriculum/ Syllabus of the courses	**No File Uploaded**
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	**No File Uploaded**
MoU's with relevant organizations for these courses, if any	**No File Uploaded**
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

841

File Description	Documents
Any additional information	**No File Uploaded**
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	**C. Any 2 of the above**

File Description	Documents
URL for stakeholder feedback report	View File
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	No File Uploaded
Any additional information(Upload)	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows	C. Feedback collected and analyzed

File Description	Documents
Upload any additional information	No File Uploaded
URL for feedback report	https://docs.google.com/spreadsheets/d/19aplV4MQazEDpZrEXzKQa_ZxBVYLKSSt/edit?usp=sharing&ouid=11264189036811979056&rtpof=true&sd=true

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

708

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

441

File Description	Documents
Any additional information	**No File Uploaded**
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The learning level of the students is assessed through mid-term exam, annual exams, assignments, presentation, viva-voce exam etc. on regular basis. All the departments have been clearly instructed to hold separate classes for advanced and slow learners. Provisions have been made to organise special classes during vacations and holidays. This practice is initiated as a part of blended learning system for the students having different learning capabilities. Moreover, tutorial classes are held by the departments for the slow learners. Once the syllabus is completed, repeat classes are conducted to cater the need of slow learners. The students are given ample of opportunities to change their courses in the beginning of the session if they don't find themselves competent enough to understand the subject .

File Description	Documents
Link for additional Information	**Nil**
Upload any additional information	**No File Uploaded**

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1711	**35**

File Description	Documents
Any additional information	**No File Uploaded**

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

To enrich the learning experience of the students, the institution offers many student centric methods such as problem solving methodologies, experimental learning and participative learning, where students gain deeper understanding of the civic responsibility and prepare themselves for serving the community. The practical courses are integrated in all science programmes and some social science programmes for imparting enough experiential practice to the students. Every year excursion trips are organised for the students where they get enough exposure to the outside world and can share their learning experiences with other students after returning to their classrooms. Leadership qualities are also enthused among the students by assigning them different types of works based on their skills and expertise.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Under the prevailing pandemic situations the teachers were encouraged to make maximum use of E-Contents and E- resources. The transition of mode of teaching from offline to online was an opportunity for the teachers to attend various Faculty Development Programmes to enhance their knowledge about different ICT tools and develop skills to adapt to new method of teaching. For effective communication with the students WhatsApp groups were created and various platforms like Zoom, Google meet and Teach mint were used by the teachers depending upon the convenience of the students. Online assessment tools like Quizizz and Kahoot were used by the teachers to monitor the progress of the students at regular intervals. Online seminars were conducted to give exposure to the students about Power Point presentations and Google Slides.

File Description	Documents
Upload any additional information	**No File Uploaded**
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	**Nil**

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

32

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	[View File](#)
Circulars pertaining to assigning mentors to mentees	**No File Uploaded**
mentor/mentee ratio	**No File Uploaded**

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

22

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	[View File](#)
Any additional information	**No File Uploaded**
List of the faculty members authenticated by the Head of HEI	**No File Uploaded**

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

09

File Description	Documents
Any additional information	**No File Uploaded**
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

280

File Description	Documents
Any additional information	**No File Uploaded**
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Internal assessment is awarded to the students on the basis of House Examinations, which are scheduled at the completion of 2/3rd of the syllabi and attendance of the students during the session. The calculation of assessment is entirely based on the criteria set up by Himachal Pradesh University, Shimla. There is an Examination Committee which looks after the conduct of examination . The lecture statement of each student and his/her performance in the House Examination is displayed on the notice board to maintain the transparency of the whole process. The students are apprised of the lecture condition set up by the HP University to appear in the Examination, right at the beginning of the session.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The institution has a well developed mechanism to deal with examination related grievances of the students. Internal examinations are conducted as per the directions and guidelines of Himachal Pradesh University Shimla. Examinations are divided into two parts.

A. House Examinations (Internal Exams) and class tests. Class tests are conducted by subject teachers at regular intervals, whereas house exams are conducted after completion of 2/3rd of syllabus, generally in December.

B. CCA (Continuous Comprehensive Assessment) This part includes marks obtained by the student in the subject/course , marks secured in seminars /assignment and attendance. Component of CCA consists of 30 marks. Marks of CCA are uploaded in the web portal of HPU Shimla by the subject teacher before the commencement of annual exams. Practical examinations are also conducted as per the directions and guidelines of H.P. University Shimla.

Grievances related to internal examinations, CCA, Practical etc. are house examination committee with the active support and participation of concerned subject teacher. In case a student remains absent in internal exams or fails to submit assignment , he/she is provided an opportunity to do so later on. Thus every student is provided fair opportunity in a partial and friendly manner by the concerned committee. In case of any discrepancy/grievance related to the award of CCA, uploaded by the subject teacher or any lapse from the part of the HPU , cases are taken up and resolved with the assistance of HPU Shimla.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

The college emphasizes on promoting value education through motivated trained faculty to prepare the students to accept the challenges of globalization. A well planned mechanism has been established to convey the students about the programmes offered by the college and their learning outcomes. The hard copy of the curriculum is made available to the students through college library and same is also shared in the WhatsApp groups. In the beginning of every session interactive sessions are held where students and parents are allowed to participate. Faculty members and Career Guidance Cell of the college brief the students about the courses to be taught in the college and about the future prospects of the programmes.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil
Upload COs for all courses (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The college offers the courses as prescribed by the Himachal Pradesh University ,Shimla. Various interactive sessions are held in the beginning of the session where students and interested parents are allowed to participate. The teachers from different faculty apprise the students about the courses and programmes being offered in the institution. A thorough insight about the career prospects of the programmes is given to the students by the Career Guidance Cell of the college.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during

the year

252

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://docs.google.com/spreadsheets/d/19aplV4MQazEDpZrEXzKQa_ZxBV
YLKSSt/edit?usp=sharing&ouid=11264189036811979 0856&rtpof=true&sd=t
rue

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

Nil

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	No File Uploaded

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

`Nil`

File Description	Documents
List of research projects and funding details (Data Template)	**No File Uploaded**
Any additional information	**No File Uploaded**
Supporting document from Funding Agency	**No File Uploaded**
Paste link to funding agency website	**Nil**

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

`Nil`

File Description	Documents
Report of the event	**No File Uploaded**
Any additional information	**No File Uploaded**
List of workshops/seminars during last 5 years (Data Template)	**No File Uploaded**

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

`03`

File Description	Documents
Any additional information	**No File Uploaded**
List of research papers by title, author, department, name and year of publication (Data Template)	[View File]()

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

Nil

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	No File Uploaded

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

A number of Extension and outreach programmes are planned in the beginning of the session to sensitize the students to social issues. These programmes help in creating a bridge between the higher institutes and the weaker sections of the society. The students are induced with leadership qualities and are socially exposed, which helps in transforming their general outlook and behaviour towards others.

Due to pandemic this year the NSS unit of the college could not conduct the activities as the institute remained closed for the most part of the session. During these times our college facilitated the District administration by lending help wherever required. The college was earmarked as quarantine centre where covid patients were taken care of by the college administration.

About 40 NCC cadets were trained for Covid duties to assist the frontline workers in their fight against the disease.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	No File Uploaded
e-copy of the award letters	No File Uploaded

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

18

File Description	Documents
Reports of the event organized	View File
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

500

File Description	Documents
Report of the event	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	[View File](#)

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

`00`

File Description	Documents
e-copies of linkage related Document	**No File Uploaded**
Details of linkages with institutions/industries for internship (Data Template)	**No File Uploaded**
Any additional information	**No File Uploaded**

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

`00`

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	**No File Uploaded**

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The college has a building committee which take care of the physical infrastructure and ensures optimal utilization of all the facilities available. Regular meetings are held to examine the available physical infrastructure and optimal use of the same. The committee also suggests the ways to improve the existing facilities and explore the possibility of adding new to promote good teaching learning environment. The college infrastructure is maintained with the help and advice of the committee, which has members from teaching staff.

For differently abled students, arrangement are made to hold their classes in the ground floor and ramps are constructed for easy movement of these students.

The college has limited facility for sports and games hence arrangements are made to use nearby playground which is under the control of General Administration. Facilities for playing Volleyball, Basketball are available in the college. A sports committee is there to look after all the issues related with availability of sports articles to the students. There is a well furnished library in the college with adequate seating capacity and around 8000 books. On an average about 100 students visit the library daily. Steps are being taken towards the modernization of the library and its automation.

The computing facility of the college includes around 82 computers in total with latest configuration and software. The principal's office, all departments , college library have exclusive computing facility. The internet bandwidth is below 2.5 Mbps but is proposed to upgraded to 8 Mbps next year. there are around 10 class rooms with ICT facilities. All the departments are provided with the PC's so that the faculty members can update themselves and utilize the facility for making power point presentations. The technology updates are provided to the faculty members by the department of computer sciences.

There is a parking space for teachers as well as students.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Our institution endeavours for the wholesome blooming of our students' talent and capabilities. H.P. University, Shimla, our governing body , organizes various inter-college sports competitions and cultural events throughout the year. Annual Athletic Meet is organized by the college every year. This meet is an exclusive collection of sport events that involve competitive running, throwing, jumping and much more. The winners of this meet get a opportunity to participate in competitions at higher level.

Our students take part in Inter-college Youth Festivals which exhibit diverse cultural, regional and artistic events like folk dances one act plays, classical dances, Rangoli, Painting, Debate, Declamation, Collage, clay modelling, photography etc. Due to covid 19 none of these events could be organized in the institution.

Student units like NSS,NCC and Rovers and Rangers include cultural events in all their campaigns and programs. All national festivals are celebrated with great fervour at district and state level. During these functions, our active students not only give a glimpse of their culture but also sensitize masses about current social issues.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

0

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

10

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

0.96

File Description	Documents
Upload any additional information	**No File Uploaded**
Upload audited utilization statements	**No File Uploaded**
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The library committee look after the affairs of the library and is actively involved in providing best facility to the students in the existing infrastructure. There are regular meetings of the committee where the functioning and requirement of the library is reviewed and recommendations are made to the Principal for its effective functioning. There are around 8000 books and three reading rooms provided with computing facility. On an average, there are around 70-100 visitors per day. The record of the visitors is maintained in the register. A library corner has been created where information related to career, job opportunities is displayed. Steps are being taken for the modernization of the library and introduction of RFID and OPAC are proposed for the

next session.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for Additional Information	**Nil**

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources	**E. None of the above**

File Description	Documents
Upload any additional information	**No File Uploaded**
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

0.18

File Description	Documents
Any additional information	**No File Uploaded**
Audited statements of accounts	**No File Uploaded**
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

200

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	No File Uploaded

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The college has a comprehensive IT set up. About 10 classrooms are equipped with LCD projectors, high configuration PC's with internet facility. The college has an annual maintenance contract and the service providers depute engineers for the maintenance of systems and network. There is internet facility and log in credentials are provided to students and teachers. All the systems are connected with UPS to prevent data loss. The college avails Leaseline broadband facility provided by BSNL having bandwidth of 2.5 Mbps. The existing facilities like LCD projectors, computers with internets are also used by the teachers to enhance the quality of teaching and learning. They also prepare the course material for the distribution to the students for effective teaching. The department of computer sciences regularly updates the faculty members with latest technology to enhance their knowledge.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.3.2 - Number of Computers

82

File Description	Documents
Upload any additional information	No File Uploaded
Student – computer ratio	No File Uploaded

4.3.3 - Bandwidth of internet connection in the Institution	E. < 5MBPS

File Description	Documents
Upload any additional Information	**No File Uploaded**
Details of available bandwidth of internet connection in the Institution	**No File Uploaded**

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

0.96

File Description	Documents
Upload any additional information	**No File Uploaded**
Audited statements of accounts.	**No File Uploaded**
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	[View File](#)

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

PSR Govt. Degree College, Baijnath has a set of established procedures and policies for maintaining and utilizing physical, academic and support facilities-Laboratory, Library, Sports, Computer classroom etc. The library committee and administration have been given the responsibility to purchase, procure books, manuscripts and other materials as per the recommendations received from the departments of the college.

The college infrastructure committees headed by the Principal looks after the development, maintenance and utilizations of the college Physical facilities. The laboratory equipment, specimens and other necessary chemicals are purchased by the office of the Principal and the Purchase Committee as per the requirement of the all science departments of the college. The college has trained laboratory assistants and staff for the maintenance of the laboratory items. The office of the Principal decides about

purchasing necessary IT and Computer equipments.as per the recommendations received from different departments of the college and administrative office. College has its own BCA and IT labs. The purchase committee is apprised of the requirements and the purchases are made after the approval of the Principal. Over 10 classrooms have projectors with ethernet facility as ICT tools. A committee against the sexual harassment is also constituted for the welfare of the students. Yoga and Gym facilities are also provided to the students. The college campus has many dustbins as healthy practices of cleanliness.

The college is affiliated to HPU Shimla and has an elaborate academic support mechanism. All the departments follow the syllabus of HPU Shimla for UG and PG level. Examination system is very systematic and transparent. The mid term examinations are conducted by the Examination Committe appointed by the Principal for the smooth conduct of the examination. The college has standard Badminton and Basketball courts where outdoor sports facilities are held. The Sports committee looks after the sports activities and a student friendly canteen is run by the college open on all working days.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

34

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	[View File](#)

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

`00`

File Description	Documents
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	**No File Uploaded**

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	

File Description	Documents
Link to institutional website	**Nil**
Any additional information	**No File Uploaded**
Details of capability building and skills enhancement initiatives (Data Template)	**No File Uploaded**

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

`Nil`

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

File Description	Documents
Any additional information	**No File Uploaded**
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	**No File Uploaded**

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees	`B. Any 3 of the above`

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of student grievances including sexual harassment and ragging cases	**No File Uploaded**

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

07

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	**No File Uploaded**

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

14

File Description	Documents
Upload supporting data for student/alumni	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

01

File Description	Documents
Upload supporting data for the same	**No File Uploaded**
Any additional information	**No File Uploaded**

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

00

File Description	Documents
e-copies of award letters and certificates	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	**No File Uploaded**

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

For many years student representatives were elected by conducting elections every year but the practice came to an end due to students' involvement violent acts. Now the representatives are nominated on the basis of academic excellency covering all the streams and departments. These representatives include President, Vice-President, Secretary, Joint Secretary and members from different student units, departments and societies. They are a part of all important decision making administrative bodies /committees like IQAC, Hostel advisory(Management)Committee and Building Fund Committee. They act as mouth piece for students' genuine demands and suggestions. Their participation and cooperation is ensured in all the activities and cultural/ sports events. Our office bearers have played an active role in fight against covid 19. They keep encouraging all the students to follow covid protocol in letter and spirit. The college magazine titled "BINWA" is published annually to enable the students to express their talent by contributing articles pertaining to all fields.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution

participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

`00`

File Description	Documents
Report of the event	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	**No File Uploaded**

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Being deeply attached to their formal study centre, the alumni have always been the true well-wishers of any institution. Alumni association of the college came into being on 16-06-2003. Since then it has been playing a significant role in the development of the institution. We have been collecting detailed contact information of our students, who later on become alumni members. The record of their current job profile, higher education status and information for any other engagement is properly maintained by all the respective teachers. They are invited to attend all the important events and programmes of the college. All such occasions, informal meetings are conducted by the members of the alumni with the Principal and the faculty members. Their valuable suggestions and future plans for the betterment of the college are always welcomed and implemented in letter and spirit. The college also organises alumni meets annually. However, due to covid-19 pandemic, the college could not organise such meets. Old students association also assures full cooperation to the college administration in smooth organisation of sports, academic, cultural, co-curricular activities like Annual Athletic Meet, CSCA cultural function, Annual Prize Distribution function etc. It also gives feedback for quality improvement particularly in teaching learning work, laboratories, library and assures final assistance

to the needy and poor students. Our members of alumni are the role models who have been serving the nation in different departments like Army, Education, Administration and much more.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	[View File](#)

5.4.2 - Alumni contribution during the year (INR in Lakhs)	E. <1Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The college is imparting higher education to the maximum students especially girls coming from the rural areas belonging to the families of poor background. With the opening of the government college at Baijnath, such students got an opportunity to go for higher education at their door step. The governance of the college is focussing on to match its vision, mission and objectives. The college strictly follows it vision, mission and objectives to serve the students with great endeavour for their betterment.

The vision, mission and objectives of the college are as follows:

To provide affordable quality education, while equipping students with knowledge and skills in their chosen stream, inculcate values, identify hidden talents, provide opportunities for students to realize their full potential and thus shape them into future leaders and entrepreneurs .

Empowerment of common rural students especially girls through quality education to meet the global challenges at the minimal cost.

To strive for quality education in keeping with the motto of the college, "Excellence in Education" and prepare young minds for imbibing knowledge, skills and sensitivity.

Impart education of the highest standard through value based holistic teaching and learning by integrating traditional and innovative practices.

Create a platform for students for exploring their creative potential and nurturing the spirit of entrepreneurship and critical thinking

Inculcate a strong belief in hard work and core values of gender equality, human rights and ecology in order to make them socially responsible citizens.

Equip students with the skills needed to adapt better to the changing global scenario and gain access to multiple career opportunities.

Provide inclusive education by making it accessible to all sections of society. To maintain and promote quality, transparency, compliance and sustainability in governance.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The participative management of PSR GC Baijnath believes in decentralized leadership at every level of administration and a robust structure has been established to sustain and improve the quality of education The leadership of the College has adopted a decentralized and participative style of functioning under which day to day governance is administered through Committee based decisions. Representation of teachers have been made in administrative committees and similarly participation of statutory officers of administration and finance were encouraged in academic committees to provide necessary inputs so that the decisions

and/or recommendations arrived at such deliberations and meetings are converted into concrete action.

The recommendations and reports of these specialized internal committees were subsequently considered and monitored by the college authorities. Such steps gave clear goals and mission to the stakeholders and brought a positive culture of belongingness among the faculty members, resulted in innovation and vast improvements in the college governance.

The College adopted service rules and financial rules as applicable to the Government of India institutions. The General Financial Rules have been adopted and successfully implemented.

Function and Responsibilities:

The functions and responsibilities of administration PSR GC Baijnath are as follows:

1. To review the examination results (Internal & final result)) of all programs and their improvement.

2. To affirm the up-gradation and support of the Infrastructure of the College.

3. To review the smooth running of the administrative activities of the institution, discussion and approval of the new program.

4. To review the budget allocation for college academic and different purposes and their expenditure.

5. Reviewing the performance appraisal of faculty and discussing the suggestions made by faculties for improvement of academic and non-academic fields of the college.

6. To provide support for conducting all Co-curricular and Extra-curricular activities and review the awards and scholarships for students based on their performance in activities

7. To review the placement activities and drives in and off campus, collaborations with Industries for BBA, BCA, Bio-Tech. and final year students.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Strategic planning is one of the fundamental objects for an institution. It revolves around the identification, implementation, and monitoring of strategies of the institution. Strategic planning defines the inherent spirit of the institution in the wake of changing and indefinite waking conditions developing rapidly in participatory and transparent management; an effective and efficient use of resources; performance-based assessment and budgeting along with the swift responses to rapid developments experienced in informatics and communication technologies remain at the center for higher education institutions while framing the strategic plans for academic and physical infrastructural development. Strategic planning has grown exceedingly crucial in institutions as far as planning of the work, defining of the goals, and the methods to execute and attain them. Planning makes it possible to attain these goals and to prepare a budget in line with the goals and targets desired. Further it helps in classifying the resources according to the priority of targets and to practice participative management. It also focuses on training the human resources with superior qualifications needed in an institute for making scientific studies and ensuring that their results are shared at local/global level. Facilitating the results obtained from these studies for the benefit of the society and contributing to the acquisition of social, economic and cultural values signifying the basic tasks of institutions of higher education. Strategic planning is described as generating the future mission and vision of the institution in a dynamic environment and changing surroundings, determining strategic objectives and measurable targets, measuring the performances by predetermined indicators, and monitoring and evaluating this process. It is a participative approach that

enables the using the budget of an institution to be in accordance with the aims and targets framed by the strategic planning with a prudent point of view and gives priority to resource allocations. College commitment to its vision and mission is reflected by value based conduct and behaviours of faculty, staff and students in all areas of performance. Values serve as the guiding philosophy in all walks of college life. Following values have been imbibed by the college in all the activities:

Core Values: Core values are fundamental and universal in nature that act as invisible force guiding thought processes, conduct and behavior of faculty, staff and students. They are: 1. Trusteeship - Acting as a custodian or trustee while discharging responsibilities, exerting power and authority, utilizing resources for the welfare of stakeholders. 2. Integrity – Practicing duties in a truthful and justifiable manner, displayed through righteous conduct in all accomplishments. 3. Excellence – Continuously delivering outstanding quality in all areas of performances by fostering intellectual growth. 4. Equality - Involving all cross-sections of society by providing equal opportunity to all in pursuit of higher education, job and other activities. 5. Respect - Being respectful to the organization, job, its functionaries and beneficiaries and while dealing with other people. 6. Sustainability – Having concern for nature, environment and resource utilization for a long lasting, safe and better future. 7. Innovation - Having an unending quest for discovering new ideas in all areas of performance, enriched by diversity in thoughts, actions and leadership. Workplace Values: Workplace values act as a set of guiding principles describing general code of conduct for moral and ethical behaviour of faculty, staff and students in all endeavors.

1. Accountability - Being responsible and answerable for all accomplishments.

2. Transparency - Visibility and accessibility of information and practices to all concerned.

3. Discipline - Being sincere, regular, punctual and rule abiding.

4. Just - Being honest, fair and righteous, guided by conscience and wisdom

5. Perseverance - Putting continuous and sincere efforts to achieve targets despite all challenges

6. Competency – Acquiring knowledge and skills for doing things efficiently and successfully.

7. Empathy - Being humane and treating each individual with dignity and respect

8. Teamwork - Working together to achieve a common goal in all ebbs and tides.

9. Conservation - Optimal utilization of resources and energy so as to reduce, reuse, recreate, rethink and recycle entirety in the best possible way.

File Description	Documents
Strategic Plan and deployment documents on the website	**No File Uploaded**
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Policies: -

Providing quality education to all the children is on the top priority of the Government of Himachal Pradesh, therefore, it is the policy of the government to open institution of higher learning in public sector at different places on need based to provide education to the needy students especially girls at their doorstep.

Administrative set-up:

Principal is the executive head of the institution. He is authorized to take decisions regarding academic, administrative and financial matters in accordance with the policy matters as per the rules and regulations of State Government.

Office Superintendent is head and custodian of the college office. The college office includes four sections- Establishment, Accounts, University affairs and UGC. Senior Assistant, Clerks and Peons assist him. Works like admissions, fee collection, scholarships and issue of various certificates, maintaining

service records of the employees, keeping accounts and dealing with UGC schemes are maintained by the college office.

The Internal Quality Assurance Cell: -

IQAC plans for development and application of quality parameters for the various academic and administrative activities in the college. It monitors teaching, learning and evaluation processes. It also works for research promotion and a better student support. It coordinates between the principal, the staff and the students.

The Librarian: -

The Librarian is a head of Library and Information Centre and is assisted by Assistant Librarian and Library Attendant. The Library Committee discusses the issues regarding the function of the library and information centre.

Supporting Committees: -

Forty-three committees are constituted for running the administration smoothly. The convener of each committee develops plan and work committee. .

Service and Promotion rules: -

The service rules of the Teachers and Librarian are decided and followed by the State Government in accordance with the guidelines of the UGC for their appointments and promotions.

For the non-teaching staff, the rules of the state government are applicable.

Grievance Redressal Mechanisms: -

There are several grievance redressal mechanisms including the Women Grievances Redressal Committee against sexual harassment of women at workplaces; the Anti-Ragging Cell with complaints boxes prominently placed at different places and the full implementation of the Right to Information Act.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the Institution webpage	Nil
Upload any additional information	No File Uploaded

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination	**B. Any 3 of the above**

File Description	Documents
ERP (Enterprise Resource Planning)Document	No File Uploaded
Screen shots of user interfaces	View File
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

 The institution has a welfare mechanism for teaching and non-teaching staff. Existing welfare measures for teaching and non-teaching staff in the institution are:

1. Medical Leave, Maternity leave & Paternity leave for eligible staff members.
2. Groupo insurance for regular employees
3. Medical bills reimbursement facility for own family members and dependent parents
4. Earned leave
5. Paid leave for refresher and orientation courses
6. Paid leave for organizing / attending conferences/ seminars/ workshops
7. Some paid leave for attending employee's union activities
8. Paid leave not exceeding two years for the completion of Ph. D on seniority basis in a fixed percentage of existing cadre

strength

9. Gratuity and pension for all the eligible employees
10. Provident fund for all the employees who fall under the eligibility criteria as per govt. norms
11. NPS benefits for the employees who opted for this scheme
12. Income tax benefits on HBA, LIC, Health insurance policy, and the employee with 40% and above disability
13. Home town LTC/ LTC for those employees who have two years or less service
14. Staff quarters with no maintenance cost are available at affordable cost
15. Women grievance cell to address students, teaching and non-teaching women issues in the working place
16. Promotion from 6000/- AGP to 9000/- AGP based on API based PBAS system
17. Free wi-fi and optical fibre connections in the labs to enhance the productivity
18. Yoga classes and sports facilities with no charge.

The Institution makes strenuous efforts to implement the effective welfare measures for teaching and non-teaching staff.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	No File Uploaded

6.3.3 - Number of professional development /administrative training programs organized by

the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

0

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	**No File Uploaded**
Reports of Academic Staff College or similar centers	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	**No File Uploaded**

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

03

File Description	Documents
IQAC report summary	**No File Uploaded**
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of teachers attending professional development programmes during the year (Data Template)	[View File](#)

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The performance of each employee is assessed annually after completion of one year of service. The objective of doing this is not only to objectively evaluate the performance as per established norms, but also to identify potential aspects of each employee for improvement that can eventually lead to further professional development and growth. This policy sets out the framework for a clear and consistent assessment of the overall performance of teaching as well as non-teaching staff for supporting their development within the context of the plan of institution. For this, the Institute has to follow the appraisal scheme suggested by AICTE viz. Performance Based Appraisal System (PBAS).The performance of each faculty member is assessed on the basis of Annual Self-Assessment for the Performance Based Appraisal System (PBAS). Promotions are based on the PBAS proforma for UGC Career Advancement Scheme (CAS) that is based on the API score. The institute performs a wide range of activities besides academics, for which faculty members are assigned additional duties and responsibilities, which are generally voluntary and sometimes assigned compulsorily. The Institute has fixed appropriate weightage for these contributions in their overall assessment. The faculty members are always informed in advance of their due promotion. The PBAS proforma filled by the faculty member is checked and verified by the IQAC committee and then Heads of the Departments, the Director and the Secretary. Faculty members whose promotions are due, are recommended to higher authority based on their API score and then are required to appear before the screening-cum-selection committee for final selection. All non-teaching staff are also assessed through fixed annual confidential reports.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The following agencies conduct the regular financial audit in the institute:

1. **External audit:** External audit is conducted by the following

   1. AG office through AG office Shimla
   2. CA

1. **Internal audit:** Internal audit is conducted by the college bursar and financial committee

The fee/ funds received from students is submitted online through ERP .(Online admission and fee software) and deposited directly in the respective heads of the bank accounts opened in the nationalised bank for this purpose. These funds are maintained properly under the guidance of the internal committees and college Bursar and approved by the Accountant General office Himachal Pradesh Shimla. All the accounts have been maintained regularly as per the guidelines issued from time to time from higher authorities and the AG office Shimla by the office staff including dealing assistant and office superintendent. The funds generated by self financing courses have also been managed by the financial committee comprising senior Associate Professors, Coordinators and Bursar. Local social audit has been made at the end of each financial year by the CA.

 The RUSA funds are managed by a senior Associate Professor appointed as RUSA Coordinator by the college Principal and used under the heads suggested by the state RUSA director in a specified %age as per norms set by MHRD, New Delhi. After UC and PPC these funds are audited by the team of auditors appointed by the state RUSA Director. The funds received by the NSS, NCC, Rover and Rangers are utilised as per the direction issued by the concerned higher authorities and reports are submitted by the respective in charges to the funds allocating authorities after local audit. The PTA fund is collected from the students every year and is utilised for the welfare of the students as per PTA constitution. This PTA fund is audited by the local auditor at the end of each financial year.

Cash books are maintained by the dealing clerk on day to day to basis and checked by the office superintendent along with college bursar before 10th of every month. The draft paras / observations of the AG office are communicated through their report. These paras/ observations are examined and settled by the institute through separate financial committee with the college principal. The compliance reports of each para are submitted separately to the AG office within stipulated time.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	No File Uploaded

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Baijnath college is an affiliated college with Himachal Pradesh university Shimla. The main sources of funds are government grants, admission fees and PTA fund. The salary obligations of teaching and non-teaching staff are met by Govt. of Himachal Pradesh. Salary bills are sent to treasury and processed according to the regulation for the same. The self-financing courses such as BBA, BCA and Bio Tech are managed through fund generated by their own mechanism. To ensure proper utilization of funds regular audit is conducted by government of Himachal Pradesh.

Resource utilization:

- College has finance committee to ensure proper utilization of funds. In addition to it there is General Purchase Committee, Infrastructure Development and Maintenance Committee and Library Committee to ensure effective utilization of resources.
- Separate bank accounts are opened and is operative for fund received from government, students' fees and PTA. Each and

every financial transaction is done in transparent manner by following appropriate channel.

- College is well equipped with modern ITC facilities such as computer labs, smart class rooms and internet bandwidth is proposed to be increased to 8mbps from existing 2mbps, conference hall, fully functional classrooms and examination hall for all students.
- Library and sports facilities are strengthened and laboratories are fully equipped.
- College has well maintained drinking water, hygiene and sanitation facilities for all students.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The Internal Quality Assurance Cell has been established at the instance of National Assessment and Accreditation Council(NAAC) , Bangalore. The main task of the cell is to develop a system for consistent improvement in overall performance of the institution. The cell ensures the channelizing of all the measures taken by the institution towards academic excellence. All the decisions regarding the functional improvement of the institution are made by the cell.

As a consequence of IQAC initiative, the institute has started the practice of conducting study hours where the individual attention is given to the students for improvement in their academics. The emphasis is given to improve the analytical abilities of the students and special lectures are conducted where experts from different fields are invited. Collaborative learning is incorporated among the students by encouraging them to participate in group discussions.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

Teaching-Learning Process is the process of attending to one's needs, experiences, and intervening so that they learn particular things, and go beyond the given content to incorporate new knowledge, behaviour, and skills that add to their range of learning experiences. Teaching is one of the instruments of education and a special function is to impart understanding and skill of the students. The main function of teaching is to make learning effective and meaningful. The learning process would get completed as a result of teaching. So, teaching and learning are closely related to each other. The following are the strategies adopted for Teaching and Learning: a well-planned course handout for each subject prepared with objectives and learning outcomes; various innovative pedagogical tools incorporate the latest methods of Teaching and Learning; value-added programs to enhance and equip students to take on career challenges; the Online/Offline classes to cater to the different needs of the students. Projects, Internships, workshops for BBA/BCA/Biotech (Self-Finance) learners.

Examination Committee conducts the internal house examination of different departments (BA/B.Sc./BCom/BBA/BCA/Bio-Technology) and college keeps the record of Continuous Comprehensive Assessment (CCA) of each department after continuous evaluation measured through various pre-assigned parameters by the Himachal Pradesh university such as tests, assignments, quiz, seminar, and attendance. Continuous Comprehensive Assessment is recorded on the Himachal Pradesh University examination Portal. Students are given constructive feedback on the test conducted and examination scores are displayed through various channels.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)	D. Any 1 of the above

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	No File Uploaded

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The college has taken various steps in sensitizing the students on gender equality. Different Awareness programmes are launched to educate the girl students about constitutional provisions and rights concerning them. Students are made aware of the sex ratio, female foeticide and crimes against women through sessions organized by NSS and NCC. The female teachers of the college are engaged in educating the girl students about personal hygiene and role of balanced diet in improving their mental health. Leadership qualities are enthused among the students by giving girl students proper representation in all social and academic activities of the college. Our college is a ragging free zone and Anti Ragging

Committee/Discipline Committee are constituted in the beginning
of the session which ensures that there are no incidences of any
physical and mental harassment to the girl students. There is a
girls common room for their privacy and is provided with medical
first aid. The common room is provided with indoor games, chair
and tables and reading materials to suit various needs. The common
room has attached washroom facilities, incinerators for sanitary
pad disposal, a sanitary pad vending machine, water purifier to
provide drinking water. The Girls Common room has a lady peon
deployed for its maintenance and surveillance

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/power efficient equipment	D. Any 1 of the above

File Description	Documents
Geo tagged Photographs	No File Uploaded
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

On the basis of decomposition the wastes can be classified as Bio-
degradable and non-biodegradable. The biodegradable wastes are
collected and used in gardens as manure for the flora. The fallen
leaves present throughout the campus are collected and dumped at a
site where these are allowed to get decomposed. The non-
biodegradable wastes are utilized for preparing green bricks which
are handed over to Secretary, Nagar Panchayat. It is done by

filling empty plastic bottles with plastic garbage. There is a proper drainage system in place for disposal of liquid and semisolid wastes. All these wastes are collected in leak proof septic tanks, which are regularly monitored to check any spillage.

For the disposal of chemical wastes from labs, chemical soak pits of standard dimensions have been created, where all these wastes are dumped. The electronic and other wastes are handed over to Nagar Panchayat for proper disposal.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	**No File Uploaded**
Geo tagged photographs of the facilities	**Nil**
Any other relevant information	**No File Uploaded**

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

D. Any 1 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	[View File](#)
Any other relevant information	**No File Uploaded**

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

1. **Restricted entry of automobiles**
2. **Use of Bicycles/ Battery powered vehicles**
3. **Pedestrian Friendly pathways**
4. **Ban on use of Plastic**

B. Any 3 of the above

5. landscaping with trees and plants

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Any other relevant documents	**No File Uploaded**

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	**D. Any 1 of the above**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	**No File Uploaded**
Certification by the auditing agency	**No File Uploaded**
Certificates of the awards received	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading	**C. Any 2 of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

PSR Govt. College, Baijnath as an educational institution, values all inclusive environment at multiple levels including its admission policy from diverse cultures. The college has a total of three scholarship schemes which encourages inclusion and diversity. Meritorious students , girl students and those belonging to IRDP families avail scholarship through Directorate of Higher Education, HP under different state sponsored schemes. The whole curriculum is specially of Hindi and English has been designed to promote communal harmony. All the teachers devote five to ten minutes of each class to inculcate ethical/moral values among their students. They set examples by their own unbiased and impartial behaviour towards all students. The students are encouraged to participate in state and district level, cultural events and youth festivals, which promote cultural unity in diversity. Such functions celebrate diverse cultures through folk dances and musical performances from different parts of the state. Hindi department celebrates HINDI DIWAS with the range of events. The college magazine committee publishes the college magazine with articles in English, Hindi, Sanskrit and Pahari.

The students units like NCC,NSS and Rovers and Rangers launch various events, rallies and campaign like tree plantation drives, cleanliness drive, community services, deaddiction drives, nikkad natak and AIDs awareness programmes etc. TO bring a positive change in the society , bilingual teaching methods are used by the teachers to cope with linguistic diversity.

We celebrate and protect cultural, regional , linguistic, communal socio-economic diversities through different societies like Social Science Society, Equal opportunity Cell cum Cell for differently

abled persons, Grievance redressal Cell, Language Society, Science Society and College magazine Society.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The institution sensitizes the students and the employees to the constitutional obligations about values, right, duties and responsibilities and constantly works upon to nurture them as better citizens of the country through various curricular and extra-curricular activities.

The college curriculum is framed with courses like Introduction to Constitution of India, Gandhian Economic Thought, Moral Philosophy, Practical Ethics, Value Education, Philosophy of Human Rights and Applied Philosophy as a small step to inculcate constitutional obligations among the students. Various departments of the institution, NCC, Bharat Scouts and Guides, Travel and Tourism Management, Red Ribbon Club and NSS units are actively involved in conducting several activities for inculcating values for being responsible citizens. Blood Donation Camp, Workshop on Human Rights, Cleanliness Drive, Jal Jeevan Samvaad in which how to protect our natural water resources, Drug Abuse Awareness and prevention, Yoga for Physical and Mental Health, India Post Payment Bank Financial Awareness Program, Van Mahotsav Day in which tree plantation drive, Awareness on Nutrition and Healthy Eating Habits, Extension Community Outreach Program were organized to make students responsible citizens.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	**No File Uploaded**
Any other relevant information	**No File Uploaded**

| **7.1.10 - The Institution has a prescribed code** | B. Any 3 of the above |

of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students,   teachers, administrators and other staff   4. Annual awareness programmes on Code of Conduct are organized

File Description	Documents
Code of ethics policy document	**No File Uploaded**
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Apart from studies, our college understands the values in celebrating important days of the year as they help students in learning, participating for the event management, working in various co-curricular activities, maintaining discipline and creating cheerfulness. There are many religious days, important historical days, major events and festivals celebrated in our nation of diversity. Such joyful events of fun and learning inspire the youth and fellow colleagues in blooming happiness around.

World No Tobacco Day, 31st May

A pledge ceremony was taken by the NCC cadets on this day to not to use tobacco and its products.

Yoga Day, 21st June

For healthy body and mind, our college motivates students to follow the healthy lifestyle and perform Yoga Asanas on this

auspicious day. Yoga was practised by students along with their family at home.

Kargil Vijay Diwas, 26th July

A programme was organized regarding celebration of 22nd years of Kargil War (OP Vijay).

Independence Day, 15th August

Freedom is Right of every living being. Whole nation is proud for this victorious day as we got freedom from foreign rulers. Flag hosting and march past is done by our day.

Teacher's day, 5th September

To honour the birth anniversary of Dr. Sarvepalli Radhakrishnan our college celebrates Teacher's Day.

NSS Day, 24th September

NSS day is celebrated by our college. Various activities like campus cleaning, debate, rangoli poster making, student march are organized.

World Tourism Day, 27th September

Our college celebrates World Tourism Day and various cultural activities and Quiz Competition is organised.

Constitution Day, 26th November

The constitution day was celebrated across India on November 26th to observe the adoption of the constitution of India. On this day, oath ceremony along with poem recitation was done by NCC cadets.

NCC Day, 4th Sunday in November

NCC day is observed throughout the country. The raising day is being celebrated all over the country with cadets participating in marches, blood donation camps and social development programmes. On 29th November, 2020 college students organized a rally with the theme of 'Save Environment' to college students as well as general public in the market.

World AIDS Day, 1st December

This non-communicable disease is cureless till now and has many misconceptions to people. This is an international day dedicated to raising awareness of the AIDS pandemic caused by the spread of HIV infection and mourning those who have died of the disease. Our college celebrates this day and do a march past in the town to spread the message to the natives.

These important days of India make the life of students enthusiastic and colourful. Such events remind students their culture and improve knowledge with the message for unity in this nation.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	No File Uploaded
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

The goal of this practice is to appreciate the work done by the teaching staff, non-teaching staff, and students of the institute and motivate them to excel in their areas of expertise. This practice would ensure continuous improvement in their performance as per the quality and policy to achieve the Vision and Mission of the institution. We believe that a motivated workforce (Staff and Students) can be a significant factor in its success. When staff and students are motivated to work at higher levels of their skills and abilities, the institute as a whole runs more efficiently and is more effective at achieving its objectives and goals. For this reason, the institute has understood the power of reward/Appreciation systems and how they are helpful in influencing Student and Staff behavior. Appreciation/Rewards are positive outcomes that are earned as a result of staff and students' performance and achievement. These rewards are aligned with the institute's objectives and goals.

To create the cultural habit among the students. • To maintain discipline. • To keep the mind and the soul peaceful. • The main objective is to inculcate moral and ethical values among the students and to develop their behavior. • Appreciation enhances the team spirit, self-confidence, leadership quality and strengthens personality.

The principles of self-discipline and confidence are inculcated; the students are informed of the day-to-day activities and they are regularized in their academic work. The practice of prayer improves attitudes towards sustainable lifestyle.

On the academic front, the Institute has excellent performance in college Results. Faculty members have published papers in reputed SCI/Scopus indexed journals and performance is incremental. Faculty members have upgraded their qualifications. Because of the periodic review of the activities of sections under various portfolios, the smooth implementation is ensured.

File Description	Documents
Best practices in the Institutional web site	No File Uploaded
Any other relevant information	No File Uploaded

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The College has provided tremendous thrust and priority to its Program of Diversity Inclusion and Integration – an area distinctive to the Vision of the College. The Vision of the College is to educate, enable and empower the students so that they can excel in their future life. The College emphasizes the need to mainstream the marginalized and weaker sections of students to ensure justice and equity in society. The Mission is to steer the education it offers not only towards the pragmatic goal of employability, but also to build a life of the mind and sensitize and orient its students to the service of the community, in the quest for a better life for society and the world that we inhabit. The College is 100% barrier free and has 'Under One Roof' Enabling Unit and Equal Opportunity Cell. The College during Covid-19 pandemic in 2020, provided a vital support structure to conduct Online Teaching-Learning for students and faculty to encourage and motivate them to do well in this difficult time.

File Description	Documents
Appropriate web in the Institutional website	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.3.2 - Plan of action for the next academic year

The college proposes the following plans for the year 2021-22

- **Installation of software for online admission and collection of database of the students.**
- **Upgradation of internet bandwidth from existing 2.5 Mbps to 8Mbps.**
- **Purchase of computers with latest configuration.**
- **Levelling of ground**
- **Creation of open gym and wrestling hall for the students.**
- **Completion of construction work of college canteen.**
- **Upgradation of Science labs.**
- **Renovation of college ceiling and down pipes.**
- **Modernization of library by E-cataloguing and introduction of RFID and OPAC.**
- **Renovation of college main gate.**