



YEARLY STATUS REPORT - 2022-2023

Part A

Data of the Institution

1.Name of the Institution	
	PANDIT SANT RAM GOVERNMENT COLLEGE BAIJNATH
• Name of the Head of the institution	Dr. MOHINDER PAL
• Designation	PRINCIPAL
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	01894263037
• Mobile No:	7018317947
• Registered e-mail	gcbaijnath-hp@nic.in
• Alternate e-mail	principalgcbaijnath@gmail.com
• Address	Pandit Sant RammnGovernment College, Baijnath, District Kanga, Himachal Pradesh
• City/Town	Baijanth
• State/UT	Himachal Pradesh
• Pin Code	176125
2.Institutional status	
• Affiliated / Constitution Colleges	Affiliated
• Type of Institution	Co-education
• Location	Semi-Urban

• Financial Status	UGC 2f and 12(B)				
• Name of the Affiliating University	Himachal Pradesh University Shimla				
• Name of the IQAC Coordinator	Upendra Sharma				
• Phone No.	01894263037				
• Alternate phone No.	01894263037				
• Mobile	9418224893 7018484775				
• IQAC e-mail address	gcbaijnath-hp@nic.in				
• Alternate e-mail address	principalgcbaijnath@gmail.com				
3.Website address (Web link of the AQAR (Previous Academic Year)	https://gcbaijnath.ac.in/wp-content/uploads/2024/05/AQAR-2021-22.pdf				
4.Whether Academic Calendar prepared during the year?	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	https://gcbaijnath.ac.in/wp-content/uploads/2024/05/Annual-Calendar-2022-23.pdf				
5.Accreditation Details					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B	2.2	2013	08/07/2013	07/07/2018
6.Date of Establishment of IQAC			01/07/2007		
7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
Nil	Nil	Nil	Nil	Nil	
8.Whether composition of IQAC as per latest NAAC guidelines			Yes		
• Upload latest notification of formation of			View File		

IQAC		
9.No. of IQAC meetings held during the year	03	
<ul style="list-style-type: none"> Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? 	No	
<ul style="list-style-type: none"> If No, please upload the minutes of the meeting(s) and Action Taken Report 	View File	
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	No	
<ul style="list-style-type: none"> If yes, mention the amount 		
11.Significant contributions made by IQAC during the current year (maximum five bullets)		
1. Annual Maintenance Contract for online admission and fee collection was renewed		
2. Reference books for Library purchased		
3. Building repair and renovation work was done		
4. More CCTV Cameras were installed		
5. Girls Common Room was maintained by fixing more chairs and one big mirror		
12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year		

Plan of Action	Achievements/Outcomes
A proposal to purchase of the boxing ring and movable badminton poles will be sent to the Department of Higher Education of higher education	Official Communication initiated with DHE
Maintenance of Roof Top leakage and drainage system in college campus and hostel building	Completed
Annual Athletic Meet to be organised by the college in the month of December	Successfully Organised
Inter-iversity Women Taekwondo Championship will be organised	Successfully Organised
13. Whether the AQAR was placed before statutory body?	No
<ul style="list-style-type: none"> Name of the statutory body 	
Name	Date of meeting(s)
Nil	Nil
14. Whether institutional data submitted to AISHE	
Year	Date of Submission
2022-23	14/03/2024
15. Multidisciplinary / interdisciplinary	
<p>PSR Government College is a Multi Disciplinary, Multi Faculty, Co-Educational Institution affiliated to Himachal Pradesh University (HPU) Shimla and Sardar Patel University (SPU) Mandi. It has 05 undergraduate programs with honour in 01 undergraduate program in Bio Technology and 01 post graduate program in English. The College follows the curriculum prepared by HPU and SPU as per UGC guidelines.</p>	
16. Academic bank of credits (ABC):	
N.A.	

17.Skill development:
The curriculum of all the subjects contains the skill enhancement courses with an objective to enhance the subject related skills among the students. These Courses are designed to provide value based/skill based knowledge and are aimed to make students full of competencies, skills etc. to increase the employability of students. The college has various clubs such as NSS, Rovers and Rangers, NCC, Road Safety Club, Red Ribbon Club and Eco Club which help in inculcating life skills among students.
18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)
The college offers the Indian Languages as subjects like Hindi and Sanskrit in UG programs. The college also offers subjects like History , Political science, Sociology, Economics and Music(Indian Instrumental and Vocal); History in order to inculcate sense of national integration, love for art, culture and civic sense among the student community .Sociology reflects the sociocultural setup of Indian society. Further, Business Ethics in curriculum of Business Administration inculcates cultural values in Indian tradition so business students imbibe value orientation while in business. Environment paper is compulsory for all the UG programs to create environment awareness.
19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):
Every curriculum introduced in higher education framed by keeping in view holistic development of budding citizens . So each subject's syllabi have targets to fulfil the objectives like : • Employment • Personality development • Social and Emotional fitness • Environmental awareness • Promotes good citizenship.
20.Distance education/online education:
During Covid-19 pandemic period teaching was done with the help various online teaching tools. These alternatives proved beneficial to the students.

Extended Profile

1.Programme

1.1

23

Number of courses offered by the institution across all programs during the year

File Description	Documents
Data Template	No File Uploaded

2.Student

2.1

1931

Number of students during the year

File Description	Documents
Data Template	View File

2.2

1235

Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year

File Description	Documents
Data Template	No File Uploaded

2.3

312

Number of outgoing/ final year students during the year

File Description	Documents
Data Template	No File Uploaded

3.Academic

3.1

24

Number of full time teachers during the year

File Description	Documents
Data Template	View File

3.2

32

Number of Sanctioned posts during the year

Extended Profile

1. Programme

1.1	23
Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	No File Uploaded

2. Student

2.1	1931
Number of students during the year	

File Description	Documents
Data Template	View File

2.2	1235
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	

File Description	Documents
Data Template	No File Uploaded

2.3	312
Number of outgoing/ final year students during the year	

File Description	Documents
Data Template	No File Uploaded

3. Academic

3.1	24
Number of full time teachers during the year	

File Description	Documents
Data Template	View File

3.2	32
Number of Sanctioned posts during the year	

File Description	Documents
Data Template	No File Uploaded

4.Institution	
4.1	19
Total number of Classrooms and Seminar halls	
4.2	16.73862
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	82
Total number of computers on campus for academic purposes	

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The college is affiliated to HPU, Shimla and SPU, Mandi and as such follows the curriculum prescribed by it. Apart from the regular B.Sc/ B.Com/B.A and P.G courses the college also offers self-financed courses like BCA, BBA and Biotechnology. The institution ensures effective curriculum delivery through a well-planned and documented process. The college curriculum is based on prescribed syllabus by the universities through its board of studies and academic calendar issued by the universities. Timetable committee prepares the timetable for the coming session keeping in view the teacher student ratio, availability of classrooms and syllabus to be completed. Keeping in view the interest of the students' academic flexibility is provided to the students in selection of subject combination. Interactive sessions are held with the students to guide them about the future prospect of the courses being offered. Teachers are encouraged to use ICT enabled lectured delivery using audio-visual aids, smartphones and ICT projectors. Educational tours and field visits take students beyond the

curriculum. The college has a rich library which provide access to our repertoire of generals reports books etc as well as E resources to strengthen the teaching learning process.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

1. Planning and adhering to an academic calendar schedule is surely the first step towards institutional progress as a well-planned calendar amplifies the institution's productivity. Being affiliated to Himachal Pradesh University and Sardar Patel university, the college follows the academic calendar notified by the universities at the commencement of every academic year. The academic calendar defines landmark dates for aliening schedule for teaching, examination and vacations. Within the same framework the calendar of the college is customised by incorporating necessary changes required at college level which is communicated to students well in advance. Internal evaluation is based on different components such as midterm exams, attendance, seminars, class tests and presentations. For the purpose of conducting continuous internal evaluation teachers prepare their schedule of teaching, class test and assignments in accordance with the allotted timetable. Mid Term schedule is prepared by examination committee. The students are informed well in time about the deadline for assignment submission, date of House examination. Midterm examinations are held as per the schedule decided in the beginning of the session to give exposure to the students to the university exam pattern and teachers are directed to complete the prescribed syllabus before the commencement of exams.

File Description	Documents
Upload relevant supporting documents	View File
Link for Additional information	Nil

<p>1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University</p>	<p>C. Any 2 of the above</p>								
<table border="1"> <thead> <tr> <th data-bbox="86 658 529 716">File Description</th> <th data-bbox="529 658 1436 716">Documents</th> </tr> </thead> <tbody> <tr> <td data-bbox="86 716 529 896">Details of participation of teachers in various bodies/activities provided as a response to the metric</td> <td data-bbox="529 716 1436 896" style="text-align: center;">View File</td> </tr> <tr> <td data-bbox="86 896 529 954">Any additional information</td> <td data-bbox="529 896 1436 954" style="text-align: center;">No File Uploaded</td> </tr> </tbody> </table>	File Description	Documents	Details of participation of teachers in various bodies/activities provided as a response to the metric	View File	Any additional information	No File Uploaded			
File Description	Documents								
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File								
Any additional information	No File Uploaded								
<p>1.2 - Academic Flexibility</p>									
<p>1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented</p>									
<p>1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented</p>									
<p>23</p>									
<table border="1"> <thead> <tr> <th data-bbox="86 1308 529 1366">File Description</th> <th data-bbox="529 1308 1436 1366">Documents</th> </tr> </thead> <tbody> <tr> <td data-bbox="86 1366 529 1438">Any additional information</td> <td data-bbox="529 1366 1436 1438" style="text-align: center;">No File Uploaded</td> </tr> <tr> <td data-bbox="86 1438 529 1541">Minutes of relevant Academic Council/ BOS meetings</td> <td data-bbox="529 1438 1436 1541" style="text-align: center;">No File Uploaded</td> </tr> <tr> <td data-bbox="86 1541 529 1630">Institutional data in prescribed format (Data Template)</td> <td data-bbox="529 1541 1436 1630" style="text-align: center;">View File</td> </tr> </tbody> </table>	File Description	Documents	Any additional information	No File Uploaded	Minutes of relevant Academic Council/ BOS meetings	No File Uploaded	Institutional data in prescribed format (Data Template)	View File	
File Description	Documents								
Any additional information	No File Uploaded								
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded								
Institutional data in prescribed format (Data Template)	View File								
<p>1.2.2 - Number of Add on /Certificate programs offered during the year</p>									
<p>1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)</p>									
<p>03</p>									

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

120

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

120

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	No File Uploaded

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Various societies, clubs and units are working in college to inculcate human values and ethics in students for creating a sustainable society. The students are given opportunity to interact with different NGOs working in different areas such as specially able children, slum inhabitants etc. To instil patriotism, cultural and spiritual values among the students various days related to the occasion are celebrated by different departments. Women grievance and redressal cell works efficiently in the college to take up issues of any kind of harassment against girl students or women employees. The College Campus is secured with cctv and there is a girl's hostel providing safe environment to all the girl students. A separate course in environmental awareness has been incorporated in the curriculum to impart fundamental education to the students about the environment and related issues. Lots of activities' are undertaken every year by NSS in nearby villages by organising camps where people are

educated about planting tree, cleanliness, creating plastic free zones and cleaning rivers etc. Different other social activities like blood donation camp, voter awareness programmes and road safety programme are also organised.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	No File Uploaded

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

04

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

100

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni

C. Any 2 of the above

File Description	Documents
URL for stakeholder feedback report	View File
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	No File Uploaded
Any additional information(Upload)	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows

C. Feedback collected and analyzed

File Description	Documents
Upload any additional information	View File
URL for feedback report	https://gcbaijnath.ac.in/wp-content/uploads/2024/05/Student-Survey-2022.pdf

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

5490

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

807

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Students' learning levels are evaluated regularly through mid-term and annual exams, assignments, presentations, viva-voce exams, and other methods. Each department is instructed to offer separate classes for advanced and slow learners, with special sessions arranged during breaks. This approach is part of a blended learning system designed to accommodate students with varying learning capabilities. Additionally, tutorial classes are provided for slow learners, and repeat sessions are offered after completing the syllabus to support their needs. Students have ample opportunities to change courses at the start of the session if they feel they are struggling to grasp the subject matter.

File Description	Documents
Link for additional Information	Nil
Upload any additional information	No File Uploaded

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1931	35

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

To enhance students' learning experiences, the institution employs various student-centered approaches, including problem-solving methodologies, experiential learning, and participative learning. These methods aim to deepen students' understanding of civic responsibility and prepare them for community service. Practical courses are integrated into all science programs and some social science programs to provide students with ample experiential learning opportunities. Additionally, annual excursion trips are organized, allowing students to gain exposure to the outside world and share their experiences with peers upon their return. Furthermore, leadership qualities are fostered among students through assignments tailored to their skills and expertise.

File Description	Documents
Upload any additional information	View File
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Owing to recent pandemic circumstances, teachers were prompted to maximize the utilization of E-Contents and E-resources. The shift from offline to online teaching provided an opportunity for teachers to participate in various Faculty Development Programs, enriching their understanding of different ICT tools and honing their skills to adapt to new teaching methods. To facilitate effective communication with students, WhatsApp groups were established, and teachers utilized platforms such as Zoom, and Google Meet based on students' preferences. Online seminars were also held to familiarize students with PowerPoint presentations and Google Slides. Consequently, a dual approach incorporating

both online and offline modes was adopted for an enhanced teaching-learning experience.

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	Nil

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

35

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	View File
Circulars pertaining to assigning mentors to mentees	No File Uploaded
mentor/mentee ratio	No File Uploaded

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

24

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	No File Uploaded

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

09

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)**2.4.3.1 - Total experience of full-time teachers**

15

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Internal assessment is determined by House Examinations, which occur when 2/3rd of the syllabus is completed, along with students' session attendance. The assessment criteria adhere to Himachal Pradesh University, Shimla's standards. An Examination Committee oversees the examination process. Each student's lecture attendance and performance in the House Examination are posted on the notice board to ensure transparency. Students are informed of Himachal Pradesh University's lecture attendance requirements for examination eligibility at the start of the session.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The institution offers various student-centered approaches, including problem-solving methodologies, experimental learning, and participative learning, aimed at enhancing students' learning experiences. Through these methods, students develop a deeper understanding of civic responsibility and prepare themselves for community service. Practical courses are integrated into all science programs and some social science programs to provide students with ample experiential learning opportunities.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

The college focuses on imparting value education through motivated and trained faculty to prepare the students to face the challenges of globalization. A well planned mechanism has been established to inform the students about the programmes offered by the college and their learning outcomes. The hard copy of the curriculum is made available to the students through college library and same is also shared in the WhatsApp groups. In the beginning of every session interactive sessions are organised where students and parents are allowed to participate. Faculty members and Career Guidance Cell of the college brief the students about the courses to be taught in the college and about the future prospects of the programmes.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil
Upload COs for all courses (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The college offers the courses as prescribed by the Himachal Pradesh University, Shimla, to which it is affiliated. Various interactive sessions are held in the beginning of the session where students and interested parents are allowed to participate. The teachers from different faculty apprise the students about the courses and programmes being offered in the institution. The College's Career Guidance Cell provides students with comprehensive information about the career opportunity in various programmes.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

312

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	No File Uploaded
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey	
2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)	
https://gcbaijnath.ac.in/wp-content/uploads/2024/05/Student-Survey-2022.pdf	
RESEARCH, INNOVATIONS AND EXTENSION	
3.1 - Resource Mobilization for Research	
3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)	
3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)	
00	
File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	No File Uploaded
3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year	
3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year	
00	
File Description	Documents
List of research projects and funding details (Data Template)	No File Uploaded
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year	
3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year	
02	
File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File
3.2 - Research Publications and Awards	
3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year	
3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year	
04	
File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File
3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year	
3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year	
30	
File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities	
3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year	
Number of extension and outreach programmes are planned in the beginning of session to sensetize students about social issues. These programmes help connecting higher institutions to weaker sections of society. The students are guided to take up leadership qualities along with exposure to the real world social issues with ways and means to deal with. This help them in building their own career and raising educated youth that may act as leading light for the national development.	
File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File
3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year	
3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year	
00	
File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	No File Uploaded
e-copy of the award letters	No File Uploaded
3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year	
3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year	
22	

File Description	Documents
Reports of the event organized	View File
Any additional information	View File
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

1262

File Description	Documents
Report of the event	View File
Any additional information	View File
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

02

File Description	Documents
e-copies of linkage related Document	View File
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	No File Uploaded

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance,

other universities, industries, corporate houses etc. during the year

00

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	No File Uploaded

INFRASTRUCTURE AND LEARNING RESOURCES**4.1 - Physical Facilities**

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The college has a building committee which take care of the physical infrastructure and ensures optimal utilisation of all the facilities available. Volleyball , basketball ,badminton courts are available in college. There is also multipurpose playground for various activities like cricket and hockey. A sports committee is there to look after all the issues related with availability of sports articles to the students. There is a well furnished library in the college with sitting capacity of 80 students and having 8309 books. On an average 60 students visit the library daily. Steps are being taken towards the modernisation of the library and its automation. The college has three computer labs namely ICT lab, BCA and computer lab. In addition to this 6 laptops have been issued to the faculty of different departments. Moreover all the labs are equipped with a PC and projector for efficient teaching. In regards to internet the bandwidth has been increased from 2.5mbps to 8 mbps and eachPC'shavegiven unique IP address under IP addressing scheme. In regard to admission or admission process is fully automatic which includes online application form to students generating merit list and taking admission fee online etc. There are 12th class rooms 5 lecture theatre cum smart classroom, one lecture theatre 6 science labs 1 multipurpose hall and one conference hall. The parking space for teachers as well as student.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Our institution endeavours for the wholesome blooming of a student's talent and capabilities. HP University Shimla, governing body organises various inter College sports competitions and cultural events throughout the year. Annual athletic meet is organised by the college every year. This meet is an exclusive collection of sports events that involve competitive running sports, throwing javelin and shot put, jumping events and tug of war. The winners of this meet gets an opportunity to participate in competitions at higher level. For sports, the institute has a multipurpose ground for various sports volleyball court, basketball court ,badminton court, Kabaddi court. Students also participates in indoor games like Chess, Carrom and Table Tennis. Our students take part in inter College youth festivals which exhibit diverse and Artistic events like folk dance, one act play, classical dances , rangoli, painting ,debate and declamation, photography etc. college also have a gymnasium which is frequently used by students.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

12

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

13

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	No File Uploaded

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

12.45231

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	No File Uploaded

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The library committee oversees the library's operations and works diligently to offer students the best facilities within the current infrastructure. They hold regular meetings to discuss the library's performance and needs, then make recommendations to the Principal to ensure it functions optimally. The library contains 8,309 books and has three reading rooms equipped with computer access. On average, about 60 people visit daily, and their attendance is logged in a register. A designated area in the library displays information about careers and job opportunities. Efforts are underway to modernize the library.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	Nil
4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources	E. None of the above
File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	No File Uploaded
4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)	
4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)	
4.28637	
File Description	Documents
Any additional information	View File
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	No File Uploaded
4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)	
4.2.4.1 - Number of teachers and students using library per day over last one year	
65	

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The college boasts a comprehensive IT infrastructure, featuring 10 classrooms equipped with LCD projectors, high-end PCs with internet access, and a conference hall (Hall No. 315) furnished with state-of-the-art LED display systems, UPS backup, and network connectivity. An annual maintenance contract ensures regular servicing by designated engineers. Both students and teachers receive login credentials for internet access, while all systems are safeguarded with UPS to prevent data loss. The institution subscribes to a Leaseline broadband service from BSNL, providing an 8.5 Mbps bandwidth. These facilities are utilized by educators to augment teaching quality, including the creation and distribution of course materials. Additionally, the computer science department keeps faculty members abreast of the latest technological advancements to enrich their expertise.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.3.2 - Number of Computers

82

File Description	Documents
Upload any additional information	View File
Student – computer ratio	No File Uploaded

4.3.3 - Bandwidth of internet connection in the Institution

D. 10 - 5MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

16.73862

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts.	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

PSR Govt. Degree College in Baijnath has established protocols and guidelines governing the upkeep and utilization of its physical, academic, and support amenities, including laboratories, libraries, sports facilities, and computer classrooms. The responsibility for book and material procurement lies with the library committee and administration, following departmental recommendations. The college's infrastructure committees, overseen by the Principal, manage the development, maintenance, and usage of physical facilities. Laboratory supplies are acquired by the Principal's office and Purchase Committee to meet the needs of science departments. The college houses dedicated BCA and IT labs, and over 10 classrooms are equipped with projectors and ethernet connections for ICT purposes. Additionally, a committee addressing sexual harassment concerns is in place for student welfare, and gym facilities are available. Affiliated with HPU Shimla, the college operates an extensive academic support system. Midterm

exams are overseen by an Examination Committee appointed by the Principal. Outdoor sports amenities include standard Badminton and Basketball courts.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

48

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	View File
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	No File Uploaded

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

00

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	No File Uploaded
5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	A. All of the above
File Description	Documents
Link to institutional website	Nil
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	No File Uploaded
5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year	
43	
5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year	
43	
File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	No File Uploaded
5.1.5 - The Institution has a transparent mechanism for timely redressal of student	A. All of the above

grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	No File Uploaded
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

02

File Description	Documents
Self-attested list of students placed	No File Uploaded
Upload any additional information	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

42

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	No File Uploaded
Details of student progression to higher education	No File Uploaded

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

00

File Description	Documents
Upload supporting data for the same	No File Uploaded
Any additional information	No File Uploaded

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

08

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	View File
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	No File Uploaded

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Student representatives used to be elected by conducting elections annually, but this practice ceased due to students' involvement in violent acts. Currently, representatives are selected based on academic excellence across all streams and departments. These representatives, including the President, Vice-President, Secretary, Joint Secretary, and members from various student units, departments, and societies, participate in crucial administrative decision-making bodies such as IQAC, Hostel Advisory Committee, and Building Fund Committee. They advocate for students' genuine demands and suggestions.

Students' representatives contribute enthusiastically and encourage other students to actively participate in the college magazine, "BINWA". The magazine is published annually, providing students with a platform to showcase their talents by contributing articles on diverse topics.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

17

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The alumni, deeply connected to their alma mater, have always been genuine supporters of our institution. The college's Alumni Association was established on June 16, 2003, and since its inception, it has played a vital role in the institution's advancement. The college diligently gathers comprehensive contact information of our students, who later become alumni members, and maintain records of their current employment status, further education pursuits, and other engagements. This information is meticulously managed by respective teachers. The Alumni Association extends full cooperation to the college administration in the seamless organization of various activities including sports, academics, cultural events, and co-curricular activities such as the Annual Athletic Meet and CSCA cultural functions. Moreover, they offer feedback for quality enhancement, particularly in teaching, learning methodologies, laboratories, and the library. The Alumni Association also extends support to needy and underprivileged students. Our alumni serve as exemplary role models, contributing to the nation in various sectors such as the military, education, administration, and beyond.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year

E. <1Lakhs

(INR in Lakhs)	
File Description	Documents
Upload any additional information	No File Uploaded
GOVERNANCE, LEADERSHIP AND MANAGEMENT	
6.1 - Institutional Vision and Leadership	
6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution	
<p>PSR GOVT COLLEGE BAIJNATH is imparting higher education to a fairly large number of students especially girls belonging to rural and poor families. With the opening of Government College at Baijnath in 2006, students got an opportunity to have access to higher education at their doorsteps. The Governance of the College focuses on matching its vision with its mission and objectives—its motto being: "Excellence in Education". The college strictly adheres to its vision, mission and objectives which are as follows:</p> <ol style="list-style-type: none"> 1. To provide affordable quality education 2. To sensitise young minds thus focusing on their holistic development 3. To equip students with knowledge and skills in their chosen streams through traditional and innovative practices 4. To inculcate moral and ethical values 5. To identify hidden talents 6. To provide opportunities to students to enable them to realize their full potential 7. To shape students into future leader and entrepreneurs 8. To empower the female students 	
File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded
6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.	

The participative management of PSR GC Baijnath believes in decentralized leadership at every level of administration and a robust structure has been established to sustain and improve the quality of education. The leadership of the College has adopted a decentralized and participative style of functioning under which day to day governance is administered through Committee based decisions. Representation of teachers have been made in administrative committees and similarly participation of statutory officers of administration and finance were encouraged in academic committees to provide necessary inputs. The functions and responsibilities of the administration of PSR GC Baijnath are as follows: 1. To review the examination results (Internal & final result) of all programs and their improvement. 2. To affirm the up-gradation and support of the Infrastructure of the College. 3. To review the smooth running of the administrative activities of the institution, discussion and approval of the new program. 4. To review the budget allocation for academic and different purposes and their expenditure. 5. Reviewing the performance appraisal of faculty and discussing the suggestions made by faculties for improvement of academic and non-academic fields of the college. 6. To provide support for conducting all Cocurricular and Extra-curricular activities.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Following values have been imbibed by the college in all the activities: Core Values: Core values are fundamental and universal in nature that act as invisible force guiding thought processes, conduct and behavior of faculty, staff and students. They are: 1. Trusteeship - Acting as a custodian or trustee while discharging responsibilities, exerting power and authority, utilizing resources for the welfare of stakeholders. 2. Integrity - Practicing duties in a truthful and justifiable manner, displayed through righteous conduct in all accomplishments. 3. Excellence - Continuously delivering outstanding quality in all areas of performances by fostering intellectual growth. 4. Equality - Involving all cross-sections of society by providing

equal opportunity to all in pursuit of higher education, job and other activities. 5. Respect - Being respectful to the organization, job, its functionaries and beneficiaries and while dealing with other people. 6. Sustainability - Having concern for nature, environment and resource utilization for a long lasting, safe and better future. 7. Innovation - Having an unending quest for discovering new ideas in all areas of performance, enriched by diversity in thoughts, actions and leadership.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

In order to provide quality higher education to children of Baijnath and the surrounding areas, Government of Himachal Pradesh, opened PSR Govt College Baijnath in 2006. The college has an efficient Administrative Set-up where the Principal is the Executive Head of the institution. The Principal is authorized to take decisions regarding academic, administrative and financial matters, in accordance with the policy formed by the State Government for the institutions of Higher Education. The Office Superintendent is the head and the Custodian of the College Administrative Block, which includes four section, as stated as follows: 1. Establishment 2. Accounts 3. University Affairs 4. UGC affairs. The Office Superintendent is assisted by the Senior Assistant, Clerks and Peons.

Appointments and service rules: Appointments are done as per UGC norms and service rules is state subject. The Internal Quality Assurance Cell: - IQAC plans for development and application of quality parameters for the various academic and administrative activities in the college. Supporting Committees: - Forty-three committees are constituted for running the administration smoothly. The convener of each committee develops plan and work committee.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the Institution webpage	Nil
Upload any additional information	No File Uploaded

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user interfaces	No File Uploaded
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	No File Uploaded

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The institution has a welfare mechanism for teaching and nonteaching staff. Existing welfare measures for teaching and nonteaching staff in the institution are: 1. Medical Leave, Maternity leave & Paternity leave for eligible staff members. 2. Group insurance for regular employees 3. Medical bills reimbursement facility for own family members and dependent parents 4. Earned leave 5. Paid leave for refresher and orientation courses 6. Paid leave for organizing / attending conferences/ seminars/ workshops 7. Some paid leave for attending employee's union activities 8. Paid leave not exceeding two years for the completion of Ph. D on seniority basis in a fixed percentage of existing cadre strength 9. Gratuity and pension for all the eligible employees 10. Provident fund for all the employees who fall under the eligibility criteria as per govt. norms 11. Income tax benefits on HBA, LIC, Health insurance policy, and the employee with 40% and above disability 12. Home

town LTC/ LTC for those employees who have two years or less service 13. Women grievance cell to address students, teaching and nonteaching women issues in the working place 14. Promotion from 6000/- AGP to 9000/- AGP based on API based PBAS system.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

00

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	No File Uploaded

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

00

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	No File Uploaded

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

09

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The performance of each employee is assessed annually after completion of one year of service. The objective of doing this is not only to objectively evaluate the performance as per established norms, but also to identify potential aspects of

each employee for improvement that can eventually lead to further professional development and growth. This policy sets out the framework for a clear and consistent assessment of the overall performance of teaching as well as non-teaching staff for supporting their development within the context of the plan of institution. For this, the Institute has to follow the appraisal scheme suggested by AICTE viz. Performance Based Appraisal System (PBAS). The performance of each faculty member is assessed on the basis of Annual Self-Assessment for the Performance Based Appraisal System (PBAS). Promotions are based on the PBAS proforma for UGC Career Advancement Scheme (CAS) that is based on the API score. The faculty members are always informed in advance of their due promotion. The PBAS proforma filled by the faculty member is checked and verified by the IQAC committee and then Heads of the Departments, the Director and the Secretary. All non-teaching staff are also assessed through fixed annual confidential reports.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The following agencies conduct the regular financial audit in the institute: 1. External audit: External audit is conducted by the following a) AG office through AG office Shimla b) CA 1. Internal audit: Internal audit is conducted by the College Bursar and financial committee The fees/ funds received from students are submitted online through ERP .(Online admission and fee software). The fees/ funds are deposited directly in the bank accounts opened in the nationalised bank for this purpose. All the accounts have been maintained regularly as per the guidelines issued from time to time from higher authorities and the AG office Shimla by the office staff including dealing assistant and office superintendent. The funds generated by self financing courses have also been managed by the financial committee comprising senior Associate Professors, Coordinators and Bursar. The PTA fund is collected from the students every year and is utilised for the welfare of the students as per PTA constitution. This PTA fund is audited by the local auditor at the end of each financial year. The

draft paras / observations of the AG office are communicated to the college.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

00

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	No File Uploaded

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Baijnath college is an affiliated college with Himachal Pradesh university Shimla. The main sources of funds are government grants, admission fees and PTA fund. The salary obligations of teaching and non-teaching staff are met by Govt. of Himachal Pradesh. The self-financing courses such as BBA, BCA and Bio Tech are managed through fund generated by their own mechanism. To ensure proper utilization of funds regular audit is conducted by government of Himachal Pradesh. Resource utilization: College has finance committee to ensure proper utilization of funds. In addition to it there is General Purchase Committee, Infrastructure Development and Maintenance Committee and Library Committee to ensure effective utilization of resources.

Separate bank accounts are opened and are operative for funds received from government, students' fees and PTA. Each and every financial transaction is done in transparent manner by following the appropriate channel. College is well equipped with modern

ICT facilities such as computer labs, smart class rooms and internet bandwidth is proposed to be increased to 8mbps from existing 2mbps, conference hall, fully functional classrooms and examination hall for all students. Library and sports facilities are available and laboratories are fully equipped. College has well maintained drinking water, hygiene and sanitation facilities .

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing The Internal Quality Assurance Cell has been established at the instance of National Assessment and Accreditation Council (NAAC) , Bangalore. The main task of the cell is to develop a system for consistent improvement in overall performance of the institution. The cell ensures the channelizing of all the measures taken by the institution towards academic excellence. All the decisions regarding the functional improvement of the institution are made by the cell. As a consequence of IQAC initiative, the institute has started the practice of conducting study hours where the individual attention is given to the students for improvement in their academics. The emphasis is given to improve the analytical abilities of the students and special lectures are conducted where experts from different fields are invited. Collaborative learning is incorporated among the students by encouraging them to participate in group discussions.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

Teaching-Learning is a two-way process where teachers attend to the holistic development of their students by making the maximum use of their own potential, experience and skills. To make learning effective and meaningful is the main aim of teaching. So, teaching and learning are closely related to each other. The following are the strategies adopted for Teaching and Learning: a well-planned course handout for each subject prepared with objectives and learning outcomes; various innovative pedagogical tools incorporate the latest methods of Teaching and Learning; value-added programs to enhance and equip students to take on career challenges; the Online/Offline classes to cater to the different needs of the students. Projects, Internships, workshops for BBA/BCA/Biotech (Self-Finance) learners. Examination Committee conducts the internal house examination of different departments (BA/B.Sc./BCom/BBA/BCA/Bio-Technology) and college keeps the record of Continuous Comprehensive Assessment (CCA) of each department after continuous evaluation measured through various pre-assigned parameters by the Himachal Pradesh university such as tests, assignments, quiz, seminar, and attendance. Continuous Comprehensive Assessment is recorded on the Himachal Pradesh University examination Portal. Students are given constructive feedback on the test conducted and examination scores are displayed through various channels.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

D. Any 1 of the above

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	No File Uploaded

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The college has taken various steps in sensitizing the students on gender equality. Different Awareness programmes are launched to educate the girl students about constitutional provisions and rights concerning them. Students are made aware of the sex ratio, female foeticide and crimes against women through sessions organized by NSS and NCC. The female teachers of the college are engaged in educating the girl students about personal hygiene and role of balanced diet in improving their mental health. Leadership qualities are enthused among the students by giving girl students proper representation in all social and academic activities of the college. Our college is a ragging free zone and Anti Ragging Committee/Discipline Committee are constituted in the beginning of the session which ensures that there are no incidences of any physical and mental harassment to the girl students. There is a girls common room for their privacy and is provided with medical first aid. The common room is provided with indoor games, chair and tables and reading materials to suit various needs. The common room has attached washroom facilities, incinerators for sanitary pad disposal, a sanitary pad vending machine, water purifier to provide drinking water. The Girls Common room has a lady peon deployed for its maintenance and surveillance. In and out campus is under CCTV surveillance for safety of students.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment	D. Any 1 of the above
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File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management
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On the basis of decomposition the wastes can be classified as Bio degradable and non-biodegradable. The biodegradable wastes are collected and used in gardens as manure for the flora. The fallen leaves present throughout the campus are collected and dumped at a site where these are allowed to get decomposed. The non biodegradable wastes are utilized for preparing green bricks which are handed over to Secretary, Nagar Panchayat. It is done by filling empty plastic bottles with plastic garbage. There is a proper drainage system in place for disposal of liquid and semisolid wastes. All these wastes are collected in leak proof septic tanks, which are regularly monitored to check any spillage. For the disposal of chemical wastes from labs, chemical soak pits of standard dimensions have been created, where all these wastes are dumped. The electronic and other wastes are handed over to Nagar Panchayat for proper disposal.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	Nil
Any other relevant information	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

1. Restricted entry of automobiles
2. Use of Bicycles/ Battery powered vehicles
3. Pedestrian Friendly pathways
4. Ban on use of Plastic
5. Landscaping with trees and plants

B. Any 3 of the above

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit

E. None of the above

3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

B. Any 3 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

PSR Govt. College, Baijnath as an educational institution, values all inclusive environment at multiple levels including its

admission policy from diverse cultures. The college has a total of three scholarship schemes which encourages inclusion and diversity. Meritorious students, girl students and those belonging to IRDP families avail scholarship through Directorate of Higher Education, HP under different state sponsored schemes. The whole curriculum is specially of Hindi and English has been designed to promote communal harmony. All the teachers devote five to ten minutes of each class to inculcate ethical/moral values among their students. They set examples by their own unbiased and impartial behaviour towards all students. The students are encouraged to participate in state and district level, cultural events and youth festivals, which promote cultural unity in diversity. Such functions celebrate diverse cultures through folk dances and musical performances from different parts of the state. Hindi department celebrates HINDI DIWAS with the range of events. The college magazine committee publishes the college magazine with articles in English, Hindi, Sanskrit and Pahari. The students units like NCC, NSS and Rovers and Rangers launch various events, rallies and campaign like tree plantation drives, cleanliness drive, community services, deaddiction drives, nikkad natak and AIDs awareness programmes etc. To bring a positive change in the society, bilingual teaching methods are used by the teachers to cope with linguistic diversity.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The institution sensitizes the students and the employees to the constitutional obligations about values, right, duties and responsibilities and constantly works upon to nurture them as better citizens of the country through various curricular and extra-curricular activities. The college curriculum is framed with courses like Introduction to Constitution of India, Gandhian Economic Thought, Moral Philosophy, Practical Ethics, Value Education, Philosophy of Human Rights and Applied Philosophy as a small step to inculcate constitutional obligations among the students. Various departments of the institution, NCC, Bharat Scouts and Guides, Travel and Tourism Management, Red Ribbon Club

and NSS units are actively involved in conducting several activities for inculcating values for being responsible citizens. Blood Donation Camp, Workshop on Human Rights, Cleanliness Drive, Jal Jeevan Samvaad in which how to protect our natural water resources, Drug Abuse Awareness and prevention, Yoga for Physical and Mental Health, India PostPayment Bank Financial Awareness Program, Van Mahotsav Day in which tree plantation drive, Awareness on Nutrition and Healthy Eating Habits, Extension Community Outreach Program were organized to make students responsible citizens.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	View File
Any other relevant information	No File Uploaded

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

C. Any 2 of the above

File Description	Documents
Code of ethics policy document	No File Uploaded
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Apart from studies, our college understands the values in learning, participating for the event management, working in various co-curricular activities, maintaining discipline and creating cheerfulness. There are many religious days, important historical days, major events and festivals celebrated in our nation of diversity. Such joyful events of fun and learning inspire the youth and fellow colleagues in blooming happiness around. World No Tobacco Day, 31st May A pledge ceremony was taken by the NCC cadets on this day to not to use tobacco and its products. Yoga Day, 21st June For healthy body and mind, our college motivates students to follow the healthy lifestyle and perform Yoga Asanas on this auspicious day. Yoga was practised by students along with their family at home. Kargil Vijay Diwas, 26th July A programme was organized regarding celebration of 22nd years of Kargil War (OP Vijay). Independence Day, 15th August Freedom is Right of every living being. Whole nation is proud for this victorious day as we got freedom from foreign rulers. Flag hosting and march past is done by our day. Teacher's day, 5th September To honour the birth anniversary of Dr. Sarvepalli Radhakrishnan our college celebrates Teacher's Day. NSS Day, 24th September. World Tourism Day, 27th September. NCC Day, 4th Sunday in November. World AIDS Day, 1st December.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Environment consciousness and gender equity. Implementing online admission system so as to save a lot of paper work to sustain environment. The college have more female students than male as part of gender equity because of various facilities and safe environment provided to female students. The goal of this practice is to appreciate the work done by the teaching staff, non-teaching staff, and students of the institute and motivate them to excel in their areas of expertise. This practice would ensure continuous

improvement in their performance. as per the quality and policy to achieve the Vision and Mission of the institution. We believe that a motivated workforce (Staff and Students) can be a significant factor in its success. When staff and students are motivated to work at higher levels of their skills and abilities, the institute as a whole runs more efficiently and is more effective at achieving its objectives and goals. For this reason, the institute has understood the power of reward/Appreciation systems and how they are helpful in influencing Student and Staff behavior. Appreciation/Rewards are positive outcomes that are earned as a result of staff and students' performance and achievement. These rewards are aligned with the institute's objectives and goals.

File Description	Documents
Best practices in the Institutional web site	No File Uploaded
Any other relevant information	No File Uploaded

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The college is imparting higher education to the maximum students especially girls coming from the rural areas belonging to the families of poor background. With the opening of the government college at Baijnath, such students got an opportunity to go for higher education at their door step. The governance of the college is focussing on to match its vision, mission and objectives. The college strictly follows its vision, mission and objectives to serve the students with great endeavour for their betterment. Empowerment of common rural students especially girls through quality education to meet the global challenges at the minimal cost. To strive for quality education in keeping with the motto of the college, "Excellence in Education" and prepare young minds for imbibing knowledge, skills and sensitivity.

File Description	Documents
Appropriate web in the Institutional website	No File Uploaded
Any other relevant information	View File

7.3.2 - Plan of action for the next academic year

About 40 chairs for the library may be purchased along with a

centre table. UPS will be installed in the library

One CCTV camera will be installed in the inner part of library. A Wi-Fi facility will be provided in library. Library will subscribe to various e-journals and e-books.

Biotechnology Upgradation of lab.

Speakers for the projectors with 15 chairs for sitting in the BBA department may be installed.

Sports : Movable Badminton poles may be purchased.

A separate proposal for installing Boxing Ring may kindly be sent to the Department of Higher Education.

Night vision cameras for Girls hostel security may also be purchased

Solar panels will be installed in college along with LED bulbs and Solar geyser.

MOU with MC Baijnath will be signed for both liquid and solid waste management.

Rain water harvesting system and waste water recycling may be improved.

A Poly brick making project may be continued.

we will develop a separate parking and wheel chair for disabled people for their use.

Campus development process will be continued and environment audit / quality audit / energy audit will be conducted.

The online system of admission/ fee payment will be continued for the next session also.